



**READINGTON  
TOWNSHIP  
PUBLIC SCHOOLS**

[www.readington.k12.nj.us](http://www.readington.k12.nj.us)

Barbara Sargent, Ed.D., *Superintendent*  
Steffi-Jo DeCasas, *Business Administrator/Board Secretary*

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P.O. Box 807 • 52 Readington Road • Whitehouse Station, NJ 08889 • (908)-534-2195 • (908) 534-9551 fax

June 1, 2015

Gregory T. Thompson  
Bollinger Insurance Solutions.  
101 JFK Parkway  
Short Hills, NJ 07078

CBIZ Insurance Services, Inc. DBA CBIZ Centric  
219 South Street  
New Providence, NJ 07974

Re: Bollinger Student Accident

To Whom It May Concern:

This confirms that I have appointed CBIZ Insurance Services, Inc. as our Insurance Broker with respect to the above insurance. The appointment of CBIZ Insurance Services, Inc. is effective immediately and rescinds all previous appointments and the authority contained herein shall remain in full force until canceled in writing.

The CBIZ Insurance Services, Inc. is hereby authorized to negotiate directly with any interested company with respect to negotiating for coverage as applied.

Thank you.

Sincerely,

Steffi-Jo DeCasas  
Business Administrator/Board Secretary