

**CORRECTIVE ACTION PLAN
FOR THE YEAR ENDED June 30, 2023
INDEPENDENT ANNUAL FINANCIAL AUDIT**

NAME OF SCHOOL DISTRICT: Readington Township
COUNTY: Hunterdon
CONTACT PERSON: Jason Bohm, Business Admin.
TELEPHONE NUMBER: 908-534-2885

FINDING	CORRECTIVE ACTION PLAN	METHOD OF IMPLEMENTATION
Net Cash resources exceeded three month's average expenditures by \$66,553.90.	District shall procure needed equipment, hire personnel for cafeteria, and improve food quality and food procured with Food Service Management Company.	<p>District shall procure needed equipment, including but not limited to:</p> <ol style="list-style-type: none"> 1. serving bar/counters/lines, 2. milk coolers, 3. refrigerators/freezers/ice machines, 4. vehicles to transport food, 5. tables & chairs, 6. food warmers, 7. dishwashers, 8. POS equipment/software/registers, 9. insulated transport carts/supplies, 10. water bottle filling stations, 11. floor scrubbers, 12. security video equipment, etc. <p>District shall hire and expand personnel in cafeteria to improve food service operations for students.</p> <p>District shall improve food quality and food procured with Food Service Management Company to procure locally-grown, fresh food (ex. Zone 7, local farms, so forth).</p> <p>District shall procure supplies to improve food service operations with Food Service Management Company.</p>

SIGNATURE OF RESPONSIBLE INDIVIDUAL

PRINT NAME

DATE

CONTACT PHONE #

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PERSON RESPONSIBLE FOR IMPLEMENTATION	COMPLETION OF DATE OF IMPLEMENTATION
<p>Jason M. Bohm, Business Administrator jboh@readington.k12.nj.us 908-534-2885</p> <p>Denise Menza, Food Service Management Company Regional Manager dmenza@maschiofood.com 732-642-9338</p> <p>Marci Cole, Transportation Supervisor mcole@readington.k12.nj.us 908-534-3835</p> <p>Don Race, Facilities Manager drace@readington.k12.nj.us 908-534-2859</p> <p>Jim Belske, IT Director jbelske@readington.k12.nj.us 908-534-</p>	On or before June 2025

SIGNATURE OF RESPONSIBLE INDIVIDUAL

PRINT NAME

DATE

CONTACT PHONE #