

Virtual/In-Person Available at 52 Readington Road, Whitehouse Station
Regular Meeting 7:00 p.m.
September 14, 2021

Mission Statement: We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.

Mrs. Hample called the meeting to order at 7:00 p.m. and announced that the meeting was being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and was open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action was taken.

Also Present: Dr. Jonathan Hart, Superintendent, Mr. Jason M. Bohm, Business Administrator/Board Secretary

Mr. Wallace joined the meeting at 7:05 p.m.

- Dr. Hart delivered a presentation for 2021-2022 district goals. He also discussed that strategic goals of inquisitive learning, partnerships, and social awareness. Gwen Thornton, NJSBA, highlighted board goals from the 2020-2021 school year, and worked collaboratively with the board to develop board goals for the 2021-2022 school year.
- Dr. Hart provided an opening week update, stating school went very well; students and staff were thrilled to be back in-person for learning instruction. He highlighted how far we have come compared to last year, and very positive overall opening of schools. Dr. Hart also mentioned that enrollment is up 14 students compared to one year ago.

Mrs. Fiore congratulated administration on working so hard to get everyone back in school.

- None

- Email A.R. - Request
- Email J.P. - Our Kids
- Email C.C. - The Road Forward

1. Motion to adopt 1.01
Motion: Mrs. Fiore **2nd: Dr. Cerciello** **Roll Call Vote: Carried 7 Yes**

1.01 Motion to approve the updated Road Forward: Readington Ready Plan

2. Motion to adopt 2.01
Motion: Mrs. Fiore 2nd: Mr. Emmons Roll Call Vote: Carried 7 Yes

2.01 Motion to approve the Meeting Minutes August 24, 2021.

C. FINANCE/FACILITIES

Committee Report - Dr. Cerciello provided minutes of the meeting held on September 9, 2021.

Mr. Zwerling asked to consider thermal insulation and other energy efficiencies be considered when windows are replaced.

3. Motion to adopt 3.01 - 3.07
Motion: Dr. Cerciello **2nd: Mrs. Fiore** **Roll Call Vote: Carried 7 Yes**
- 3.01 Motion to approve the **Bill List** for the period from **August 26, 2021 through September 15, 2021** for a total amount of **\$856,212.24**.
(Attachment 3.01)
- 3.02 Motion to approve **District Travel Schedule September 14, 2021** for a total amount of **\$807.40**.
(Attachment 3.02)
- 3.03 Motion to ratify and approve **Payroll and Agency** for the month of **July 2021** for a total amount of **\$409,363.04**.
(Attachment 3.03)
- 3.04 Motion to ratify and approve the following **Account Transfers for July 1, 2021 through July 31, 2021**.
(Attachment 3.04-3.04a)
- 3.05 Motion to ratify and approve the **Student Activities Account for July 1, 2021 through July 31, 2021**.
(Attachment 3.05)
- 3.06 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: July 31, 2021 Pursuant to N.J.A.C.6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of July 31, 2021 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of July 31, 2021 and after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending July 31, 2021.
(Attachment 3.06-3.06a)

- 3.07 Motion to adopt Amendment No. 1 to the shared services agreement between Tewksbury Board of Education and Readington Township Board of Education for the 2021-22 school year, adjusting costs to reflect staffing modifications.
(Attachment 3.07)

D. EDUCATION/TECHNOLOGY

Committee Report – Mrs. Hample provided minutes of the meeting held on September 13, 2021.

4. Motion to adopt 4.01 - 4.03
Motion: Mrs. Fiore **2nd: Dr. Cerciello** **Roll Call Vote: Carried 7 Yes**
- 4.01 Motion to adopt the attached list of HSA fundraisers for the 2021-2022 school year.
(Attachment 4.01)
- 4.02 Motion to approve the submission of the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for the 2020-2021 school year for Holland Brook, Readington Middle, Three Bridges, and Whitehouse Schools.

- 4.03 Motion to adopt the following curriculum for the 2021-2022 school year:
(Attachment 4.03)

CURRICULUM
Grade 4 Math
Algebra 1 (Honors 7th & advanced 8th)
Algebra 2
I&D Curriculum Grades 4-5

E. PERSONNEL

Committee Report – Mrs. Hample provided minutes of the meeting held on September 9, 2021.

5. Motion to adopt 5.01 - 5.13
Motion: Mrs. Fiore **2nd: Dr. Cerciello** **Roll Call Vote: Carried 7 Yes**
- 5.01 Motion to accept the Superintendent's recommendation to approve the attached list of club advisors for the 2021-2022 school year at their contractual rate.
(Attachment 5.01)
- 5.02 Motion to approve the following teachers to provide translations as needed for the 2021-2022 school year at their contractual rate not to exceed \$2,000.00:

Emily Bengels
Yolanda Campuzano
Kelly Parks
Maria De Los Santos
Yolanda Lima
Colleen Caballero
Jose Fernandez
Lilien Drew
Melinda Schlehle
Dawn LoCalio

- 5.03 Motion to approve the following resignations:

NAME	POSITION	EFFECTIVE DATE
Catherine Sadlon	Aide/Special Education (WHS) 30-04-D3/alt	On or before 09/10/2021
Laurie Livesey	Aide/Special Education (RMS) 30-01-D3/aql	09/03/2021

Courtney Calamito	Teacher/Interv. (RMS) 20-01-D2/ahg	On or before 10/22/2021
Meherunisa Khan	Aide/Special Education (WHS) 30-02-D3/ayu	10/27/2021

5.04 Motion to approve and ratify the following appointments:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Jennifer Ulloa	Aide/Special Education (WHS) 30-04-D3/auw	\$21.90/hr. Aide C Step 9	09/01/2021 - 06/30/2022
Sandra Gras	Aide/Special Education (WHS) 30-04-D3/alt	\$19.00/hr. Aide NC Step 6	On or before 09/15/2021 - 06/30/2022

5.05 Motion to approve the following appointments:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Patrick Paul	Maintenance Foreman (BOE) 70-05-D5/aom	\$60,000 unaligned	09/15/2021 - 06/30/2022
Jennifer Fischl	Aide/Special Education (RMS) 30-01-D3/aql	\$20.50/hr Aide C Step 4	09/15/2021 - 06/30/2022

5.06 Motion to accept the Superintendent's recommendation and approve the following position control changes and designated transfers for the 2021-2022 school year:

NAME	CHANGE	POSITION	LOCATION	SALARY
Meherunisa Khan	Transfer From: To:	30-02-D3/ayu 30-02-D3/ayu	HBS Aide/Special Education WHS Aide/ Special Education	No Change
Maria Durka	Transfer From: To:	30-04-D3/azt 30-04-D3/azi	WHS Aide/Special Education RMS Aide/Special Education	No Change

5.07 Motion to accept the Superintendent's recommendation to ratify and approve Kristi Dauernheim for curriculum development effective July 1 - August 31, 2021 for the Grade 2 Math/Science curriculum. The Grade 2 Math/Science curriculum development stipend is to be paid at the contractual rate not to exceed a total of 10 hours.

5.08 Motion to accept the Superintendent's recommendation remove Courtney Calamito and ratify and approve the following Readington Middle School coaching assignment for the 2021-2022 school year at his contractual rate:

TEAM	COACH
Kevin Sanders	Girls Soccer B Coach

- 5.09 Motion to accept the Superintendent's recommendation and approve the following Substitute Teacher/Aide/Nurse/Bus Driver paid at the applicable substitute rates, in the Readington Township District, pending satisfactory completion of employment requirements:

NAME	SUBSTITUTE
Catherine Sadlon	Substitute Teacher/Aide
Lindsay Salaj	Substitute Teacher/Aide
Brittney Steitz	Substitute Teacher/Aide
Santiago Cuellar Jr.	Substitute Aide
Lisa Perry	Substitute Secretary/Clerical
Diane Cooney	Substitute Secretary/Clerical

- 5.10 Motion to accept the Superintendent's recommendation and approve the attached list of chaperones for the 2021-2022 school year.
(Attachment 5.10)
- 5.11 Motion to adopt the attached revised job descriptions.
(Attachment 5.11)
- 5.12 Motion to approve extra pay for school nurses to perform contact tracing and other Covid-19 related actions upon direction and authorization from the Superintendent of Schools for the 2021-2022 school year at the rate designated in the RTEA contract not to exceed \$5,000.00, to be paid through ESSER III/ARP grant.
- 5.13 Motion to approve the following teachers to provide virtual tutoring and/or virtual homework help at their respective contractual rate, not to exceed a total of 60 hours weekly to be paid using the ESSER III/ARP grant:

NAME	SCHOOL BUILDING
Marybeth Schwarz	RMS
Gargi Adhikari	HBS
Shaina Mirsky	RMS
Colleen Ogden	HBS
Ann Kane	HBS
Yolanda Lima	RMS
Kathryn O'Connor	TBS
Denise Birmingham	RMS

Kate Kehoe	TBS
Allison Lovering	RMS
Lindsay Solano	RMS
Colleen DiGregorio	HBS
Stacey Skene	RMS
Anna Shinn	WHS
Lora Petersen	RMS
Brian O'Neil	RMS
Victoria Fulmer	RMS
Krista Gras	TBS
Jessica Hegarty	TBS
Lynda Breckinridge	TBS
Noelle Henderson	TBS
Lilien Drew	RMS
Amy Kokoszka	TBS
Dawn LoCalio	RMS

F. COMMUNICATION

Committee Report - None

6. Motion to adopt 6.01
Motion: Mrs. Fiore **2nd: Mr. Emmons** **Roll Call Vote: Carried 7 Yes**
- 6.01 Motion to accept the Superintendent's recommendation and approve the following policies for second reading:
 (Attachment 6.01)
- Policy 3134 - Assignment of Extra Duties
 - Policy 3221 – Evaluation of Teachers
 - Policy 3222 – Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
 - Policy 3223 – Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
 - Policy 3224 – Evaluation of Principals, Vice Principals, and Assistant Principals

VII. UNFINISHED BUSINESS

- Dr. Cerciello shared thoughts on Judith Wilson's board training including excellent reading materials, and interactive discussions on the roles of board members.

VIII. NEW BUSINESS FROM BOARD

- Mrs. Hample highlighted New Jersey School Boards Annual Convention October 26-28.

IX. OPEN TO THE PUBLIC

- A resident asked about meeting in-person public Board of Education meetings. Dr. Hart shared an opinion from the board's attorney which in essence allows for virtual meeting as long as the State of Emergency declaration. However, the Board is allowing in-person participation at its Board meeting at its normal location Holland Brook School. The district is using a hybrid method of in-person and virtual to maximize public interaction. Ms. Hample also clarified that we do tape our meetings, and also members of the public can submit comments in advance or during the meeting in multiple forms.
- A parent had questions on The Road Forward regarding consistency with the NJDOE and NJDOH. Dr. Hart provided information regarding State and travel mandates, including touching base on Covid-19 testing.
- A parent asked about the NJDOE and NJDOH recommendation on CDC travel guidelines and incorporated into our guidelines. Dr. Hart indicated many cases requiring contact tracing in the schools appear to anecdotally relate to in-home transmission, family and friend gatherings, or other prolonged close-contact situation outside school boundaries.
- A parent asked about student testing based on The State of New Jersey's official activity level. Dr. Hart said that we do not have onsite testing yet, but once we do we will offer to students and families optionally.

X. ADJOURNMENT AT 8:22 P.M.

Motion: Mrs. Fiore

2nd: Mrs. Flores

Roll Call Vote: Carried 7 Yes

Respectfully submitted,

**Jason M. Bohm
Business Administrator/Board Secretary**

**Laura Simon
President, Board of Education**