

READINGTON TOWNSHIP BOARD OF EDUCATION

Virtual/In-Person Available at Holland Brook School
Regular Meeting 7:00 p.m.
June 8, 2022

MINUTES

Mission Statement: We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.

I. CALL TO ORDER BY BOARD PRESIDENT – OPEN PUBLIC MEETINGS ACT

Mrs. Hample called the meeting to order at 7:00 p.m. and announced that it was being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and was open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action was taken.

Present: Mrs. Fiore, Mr. Peach, Mrs. Podgorski, Mrs. Wolf, Mr. Zwerling, Mrs. Hample

Absent: Mrs. Bettermann, Mr. Wallace, Dr. Cerciello

II. FLAG SALUTE

Dr. Cerciello arrived at 7:04 p.m.

III. SUPERINTENDENT'S REPORT

- Dr. Hart recognized the following students:
 - 7th and 8th Grade Students for Central Jersey Middle School Honors Band - Jimmy Cassey, Autumn Connelly, Bronwyn Downey, Samuel Gauvin, and Morgan Pressor
 - Hunterdon County Librarians Award for Enthusiasm for Reading: Cora De Pinto, Tristan Draine, Elliot Kremer, Abbey Measel, Ryan Trapp, and Henry Walters.
Mrs. Zanardi, Mrs. Singer, and Mrs. Romano shared kind thoughts about the students and efforts.
 - Hunterdon Art Museum showcase April 2 - April 10 student art highlighted: Jibrán Ahman, Anne Albriech Smith, Dylan Auger, Ludko Belan, Eva Bolivar, Hunter Burns, Sarah Ciarelli, Sophia Cross, Liana Dzhugostan, Olivia Hanley, Gabby Lervolino, Anya Karnani, Noah Ketner, Adrieen Mancusi, Kaylee Mierzejewski, Riley Muir, Satine Nader, Anna Pagano, Krista Paulter, Isabel Piotrowski, Myia Sanz, Sophia Slack, Lucas Steitz, Olivia Stevens, Siena Toral, Ellie Vargis, Dean Verengia, Jack Weissenburger, Devin Wysocky.
Mrs. Pierro, RMS Art Teacher, demonstrated student artwork to the board.
 - Paul Robeson Renaissance Award/CJMEA Middle School Honors Band: Sean Souvenir
 - 8th Grade Awards were presented at RMS by Mrs. Moffat, Principal.
- Dr. Hart highlighted the district's efforts on safety and security. Mrs. Krial (Supervisor and School Safety Specialist) and Mr. Race (Facilities Manager and School Safety Specialist) presented an update on the three year security plan implemented from school years ranging from 2018 to 2021. Lt. Isabella, Readington Township Police Department, was present providing thoughts. The Board held a public forum following the Parkland Shooting event in 2018, where public and community member and various stakeholders provided input. A board committee and administration evaluated feedback from that event, along with walkthroughs and evaluations conducted by the County Prosecutor, Office of Emergency Management, and local police department to create a three-year security plan. Facility upgrades such as double entry vestibules, security cameras, alarms, card swipe, among many other actions were undertaken. Protocols were developed for various safety events to meet the new state guidelines, and training of personnel occurred with local law enforcement. Further, enhanced communication measures were undertaken and partnerships were formed such as 1.5 police resource officers now stationed in the school district each and every school day. Security drills and our Standard Response Protocols were shared at a high-level to help with response to various security matters that may occur (ex. fire, lockdown, bomb threat, active shooter, evacuation, etc.). The district continues to review and improve our protocols and measures on an ongoing basis. The district holds quarterly safety and security meetings, including with building emergency response teams, and reviews measures in various committees and local police/Township to develop a plan for future enhancement.
 - Board members asked various questions regarding law enforcement in the schools, focusing on vulnerabilities, hiring a retired police officer for full time security, among others. Dr. Hart, Mr. Bohm and Lt.

- 3.03 Motion to ratify and approve **Payroll and Agency** for the month of **April 2022** for a total amount of **\$2,128,500.60.**
(Attachment 3.03)
- 3.04 Motion to ratify and approve the following **Account Transfers for April 1, 2022 through April 30, 2022.**
(Attachment 3.04-3.04a)
- 3.05 Motion to ratify and approve the **Student Activities Account for April 1, 2022 through April 30, 2022.**
(Attachment 3.05)
- 3.06 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: April 30, 2022 Pursuant to N.J.A.C.6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of April 30, 2022 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of April 30, 2022 and after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending April 30, 2022.
(Attachment 3.06-3.06a)

- 3.07 Motion to approve the certification of implementation (COI) for the Special Education Medicaid Initiative (SEMI) for the 2021 - 2022 school year.
(Attachment 3.07)
- 3.08 Motion to authorize the following signatures on 2022 - 2023 accounts maintained by the Board of Education:

General Fund Checking	President or Vice President, Board Secretary or Assistant Board Secretary or Assistant to the Board Secretary, or Superintendent (any 3)
Cafeteria Checking	President or Vice President, Board Secretary or Assistant Board Secretary or Assistant to the Board Secretary, or Superintendent (any 3)
Salary Checking	President or Vice President, Board Secretary or Assistant Board Secretary or Assistant to the Board Secretary, or Superintendent (any 3)
Payroll Agency Checking	President or Vice President, Board Secretary or Assistant Board Secretary or Assistant to the Board Secretary, or Superintendent (any 3)
Payroll Agency Reimbursement Account (flexible spending reimbursement)	President or Vice President, Board Secretary or Assistant Board Secretary or Assistant to the Board Secretary (any 1)
Readington Middle School Activity Account	Principal or Assistant Principal or Board Secretary or Assistant Board Secretary or Assistant to the Board Secretary, or Superintendent (any 2)

Whitehouse School Activity Account	Principal or Board Secretary or Assistant Board Secretary or Assistant to the Board Secretary, or Superintendent (any 2)
Three Bridges School Activity Account	Principal or Board Secretary or Assistant Board Secretary or Assistant to the Board Secretary, or Superintendent (any 2)
Holland Brook School Activity Account	Principal or Board Secretary or Assistant Board Secretary or Assistant to the Board Secretary, Superintendent (any 2)
Capital Reserve Account	Superintendent or Board Secretary or Assistant Board Secretary or Assistant to the Board Secretary (any 2)
Emergency Reserve Account	Superintendent or Board Secretary or Assistant Board Secretary or Assistant to the Board Secretary (any 2)
Maintenance Reserve Account	Superintendent or Board Secretary or Assistant Board Secretary or Assistant to the Board Secretary (any 2)

3.09 Motion to approve the following appointments for the 2022 - 2023 school year as part of their regular job duties:

Affirmative Action Officer(s)	Staci Beegle/Jonathan Moss Alt.
Anti-Bullying Coordinator	Anthony Tumolo
Anti-Bullying Specialist	Elizabeth Furka (TBS)
Anti-Bullying Specialist	Barbara Pauley (HBS)
Anti-Bullying Specialist	Christine Crielly (RMS)
Anti-Bullying Specialist	Adam Connelly (RMS)
Anti-Bullying Specialist	Ellen Goodfellow (RMS)
Anti-Bullying Specialist	Paul Smith (WHS)
Right to Know Officer	Donald Race
504 Committee Coordinator	Staci Beegle
AHERA Coordinator	Donald Race
Substance Awareness Coordinator	Staci Beegle
Integrated Pest Management Coordinator	Donald Race
Chemical Hygiene Officer	Donald Race
Custodian of Records	Jason Bohm
Indoor Air Quality Designee	Donald Race
Public Agency Compliance Officer (PACO)	Jason Bohm

Qualified Purchasing Agent (QPA)	Jason Bohm
Treasurer of School Monies	Ray Egbert
Safety & Health Designee (SAIF)	Donald Race
School Safety Specialists	Sherry Krial and Donald Race
District Wellness Coordinator	Jason Bohm
District Liaison for Homeless	Staci Beegle
District Child Welfare Liaison	Staci Beegle
Liaison to Law Enforcement	Jonathan Hart
Title IX Coordinator	Staci Beegle

- 3.10 Motion to authorize maintaining the following 2022 - 2023 petty cash accounts in accordance with policy 6620:

ACCOUNT TITLE	BALANCE	EXPENDITURE LIMIT
Readington Middle School Petty Cash	\$100.00	\$25.00
Holland Brook School Petty Cash	\$100.00	\$25.00
Three Bridges School Petty Cash	\$100.00	\$25.00
Whitehouse School Petty Cash	\$100.00	\$25.00
Business Office Petty Cash	\$100.00	\$25.00
Superintendent's Office Petty Cash	\$100.00	\$25.00
Pupil Services Petty Cash	\$100.00	\$25.00
Curriculum and Instruction Petty Cash	\$100.00	\$25.00
Transportation Petty Cash	\$300.00	\$25.00
Life Skills Petty Cash	\$150.00	\$25.00

- 3.11 Motion to designate the School Business Administrator/Board Secretary as School Funds Investor pursuant to all applicable legislation and regulations for 2022 - 2023.
- 3.12 Motion to authorize the Business Administrator, in consult with the Superintendent, to remit 2022 - 2023 payments including electronic bill payments as deemed necessary, between scheduled board meetings, for financial obligations that are contractual in nature, are considered emergency needs, or are to be paid timely to avoid late fees.
- 3.13 Motion to authorize the Business Administrator with approval of the Superintendent to make 2022 - 2023 account transfers between board meetings pending ratification by the Readington Township Board of Education.
- 3.14 Motion to authorize the Business Administrator, with the approval from the Finance Committee, to approve change orders for HBS Roofing, HBS Curriculum Office, and TBS Cupola projects after the June 8, 2022 board meeting through its September 13, 2022 board meeting to be subsequently ratified by the Readington Township Board of Education at board meetings of July 19, and August 23, or September 13, 2022.

3.15 RESOLUTION AUTHORIZING THE AWARD OF CONTRACTS FOR PROFESSIONAL SERVICES FOR 2022-2023:

WHEREAS, the Readington Township Board of Education has a need to award the following professional services as non-fair and open contracts pursuant to the provisions of N.J.S.A. 18A:18A-5 and, **WHEREAS**, the anticipated term of this contract is one (1) year; and **WHEREAS**, the following professionals have submitted proposals indicating they will provide the services indicated as listed; and **WHEREAS**, the following professionals have completed and submitted a Business Entity Disclosure Certification, required, which certifies that the following professionals and entities have not made any reportable contributions to a political or candidate committee in the Readington Township Board of Education in the previous one year, and that the contract will prohibit the following professionals from making any reportable contributions through the term of the contract, and **NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of Readington Township authorizes Jason M. Bohm, Business Administrator/Board Secretary, to enter into a contract with the following professionals and entities described herein; and **BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination Val be placed on file with this Resolution; and **BE IT FURTHER RESOLVED** that these appointments be duly advertised by the School Business Administrator in the Board's official newspaper.

READINGTON TOWNSHIP SCHOOL DISTRICT PROFESSIONAL CONTRACTS

CONTRACT	FIRM	2022 - 2023
Attorney	Fogarty & Hara	\$175.00/hr Partner
		\$155.00/hr Associate
Auditor	Bedard, Kurowicki & Co	\$220.00/hr Principal
		\$135.00 -150.00/hr Manager
		\$125.00/hr Senior
		\$85.00-100.00/hr Staff Accountant
		\$75.00/hr ParaProfessional/Administrator
Architect	Settembrino Architects	\$150.00/hr Principal
		\$145.00/hr Project Manager
		\$145.00/hr Senior Project Manager
		\$140.00/hr Architect
		\$125.00/hr Construction Administrator
		\$135.00/hr Interior Designer
		\$125.00/hr Architectural Designer
		\$90.00/hr Administrative Support
		\$110.00/hr Technical Consultant
		\$95.00/hr Accounting Department

Bond Attorney	Wilentz, Goldman & Spitzer	\$500.00 Unsuccessful Referendum Election Documentation
		\$1,000.00 Successful Referendum Election Documentation
		Bond Issuance: \$5,000.00 Plus \$1.10 Per Thousand Maximum \$15,000.00
		Short Term Bond Anticipation Notes \$0.60 Per Thousand Principal Minimum \$2,500.00
		Lease Purchase Financing 5,000.00 plus \$1.10 per Thousand Principal
		Refunding Bond Issuance \$10,000.00 plus \$1.10 Per Thousand Principal
		Hourly Rates: \$150.00 Attorneys \$70.00 Paralegals
Financial Advisory Services	Phoenix Advisors, LLC	Bonds: \$1.00 Per 1,000.00 Issued - Minimum \$10,000.00 Maximum \$17,500.00
		Notes: \$0.25 Per 1,000 Issued Minimum \$2,500.00
		ESIP: \$7,500.00-\$10,000.00
		5 Yr Lease Purchase \$2,500.00
		Hourly Rate \$150.00 Continuing Disclosure Services \$1,100.00
Policy Management	Strauss Esmay	\$4,785.00

3.16 Motion to acknowledge a report of awarded 2022 - 2023 contracts from the Business Administrator Pursuant to PL 2015, Chapter 47 the Readington Township Board of Education intends to renew, award, or permit to expire contracts previously awarded by the Readington Township Board of Education. These contracts are, have been, and will continue to be in full compliance with the state and federal statutes and regulations; in particular, New Jersey Title 18A:18.et.seq, N.J.A.C Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 20.
(Attachment 3.16)

3.17 RESOLUTION AUTHORIZING THE AWARD OF CONTRACTS FOR SERVICES FOR 2022 - 2023:

WHEREAS, the Readington Township Board of Education has a need to award the attached list of service renewal contracts, and

WHEREAS, the goods and services are of a proprietary nature,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of Readington Township renews service contracts with the attached list of Vendors.

(Attachment 3.17)

- 3.18 Motion to approve the appointment of CBIZ Insurance Services as broker of record for the 2022 - 2023 school year for the district's property, liability and voluntary student accident insurances as an extraordinary unspcifiable service.
- 3.19 Motion to approve the attached list of educational/medical professional services providers with 2022 - 2023 rates as listed.
(Attachment 3.19)
- 3.20 Motion to approve professional services and rates from Hunterdon County ESC for the 2022 - 2023 school year.
(Attachment 3.20)
- 3.21 Motion to renew HorizonMyWay/Further as the third party administrator for the 2022 - 2023 school year at a cost of \$6.00 per person for the Readington Township Board of Education's Flexible Spending Plan, with a \$2,850.00 maximum contribution for Medical Flexible Spending and a \$5,000.00 maximum contribution for Dependent Care.
- 3.22 Motion to approve the following resolution:

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Readington Township Board of Education has determined that funding may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Readington Township Board of Education that hereby authorizes the district's School Business Administrator to make the following transfer consistent with all applicable laws and regulations subject to funds availability on June 30, 2023:

Capital Reserve not to exceed \$1,900,000.00
Maintenance Reserve not to exceed \$600,000.00
Emergency Reserve not to exceed \$125,000.00

- 3.23 Motion to approve a 403b and 457 third party services agreement with The OMNI Group for July 1, 2022 - June 30, 2023 for a fee of \$1,536.00, and separately SACT at no cost.
- 3.24 Motion to approve a required student lunch price for the 2022 - 2023 school year as \$3.50 and adult lunch price of \$4.00 (an increase of .50 from 2021 - 2022 school year for both) and the student breakfast meal price of \$2.00.
- 3.25 Motion to approve Shared Services Agreement between Readington Board of Education and Tewksbury Township Board of Education for transportation services for the 2022 - 2023 school year.
(Attachment 3.25)
- 3.26 Motion to approve the revised Shared Service Agreement between the Readington Township Board of Education and Branchburg Board of Education for transportation services for the 2022 - 2023 school year.
(Attachment 3.26)
- 3.27 Motion to approve the Membership Renewal and the Indemnity and Trust Renewal with SAIF (School Alliance Insurance Fund) for general liability, workers compensation, automobile, professional liability, and other insurances for the 2022 - 2023 school year.

- 4.05 Motion to ratify and approve Stepping Forward Counseling Center to provide home instruction for student: H-202109 from May 15, 2022 - May 31, 2022 for 5 hours per week at a rate of \$75.00 per hour.
- 4.06 Motion to approve Preschool Disabled Extended Day Class hours for the 2022 - 2023 school year from 10:30 a.m. to 3:25 p.m.
- 4.07 Motion to adopt the following fundraiser for the 2021-2022 school year:

SCHOOL	FUNDRAISER	RECIPIENT
Readington Middle School	8th Grade Dance Photo Booth	Student Activities Fund

E. PERSONNEL

Committee Report - Mrs. Podgorski provided minutes of the meeting held on June 6, 2022.

5. Motion to adopt 5.01 - 5.41
Motion: Mrs. Podgorski 2nd: Dr. Cerciello Roll Call Vote: Carried 8 Yes

5.01 Motion to accept the Superintendent’s recommendation and approve the following appointments:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Kristen Doyle	Clerical Aide (TBS) 40-03-D4/arb	\$18.87/hr Clerical Step 15 (prorated)	06/22/2022 - 06/30/2022
Kristen Doyle	Clerical Aide (TBS) 40-03-D4/arb	\$19.21/hr Clerical Step 15	09/01/2022 - 6/30/2023
Julia Ricardo	Teacher/1st Grade (WHS) 20-04-D2/adk	\$56,985.00 BA Step 1	09/01/2022 - 06/30/2023
Maria Post	CST Secretary (BOE) 50-05D4/adk	\$48,735.00 Secretary Step 12-13 (12)	07/01/2022 - 06/30/2023
Philip McGinty	Teacher/Math (RMS) 20-01-D2/ahd	\$57,485.00 BA Step 2	09/01/2022 - 06/30/2023
Dana Silva	Aide/Special Education (TBS) 30-03-D3/alb	\$19.16/hr Aide NC Step 5	09/01/2022 - 06/30/2022
John Ryniewicz	Bus Driver (Transportation) New Position	\$24.75/hr Bus Driver Step 4	09/01/2022 - 06/30/2022
Jennifer Peist	Aide/Special Education (TBS) 30-03-D3/awg	\$22.48/hr Aide NC Step 16	09/01/2022 - 06/30/2022
Jessica Weiss	Teacher/Grade 4 (HBS) 20-02-D2/abs	\$57,485.00 BA Step 2	09/01/2022 - 06/30/2022

Leslie Martinez	Teacher/G&T (WHS) 20-04-D2/adq	\$87,870.00 MA Step 20	09/01/2022 - 06/30/2022
Joshua Idio	LTS Teacher/Music (RMS) 20-01-D2/agw	Substitute rate for the first 20 consecutive days, \$62,585.00 MA Step 1 per diem rate thereafter (prorated)	09/01/2022 - 12/23/2022
Caroline Ratanski	LTS Teacher/LA (RMS) 20-01-D2/aes	\$56,260.00 BA Step 1 (prorated)	05/31/2022 - 06/30/2022

5.02 Motion to approve the following resignation:

NAME	POSITION	EFFECTIVE DATE
Maria Gillikin	Aide/Special Education (TBS) 30-03-D3/avm	06/30/2022

5.03 Motion to accept the Superintendent's recommendation and approve the following position control changes and designated transfers for the 2022 - 2023 school year:

NAME	CHANGE	POSITION	LOCATION
Lori Yukniewicz	Transfer From: To:	20-04-D2/adq New Position	WHS Teacher/G&T WHS Teacher/Grade 2
Laurie Levesque	Transfer From: To:	20-04-D2/axt 20-03-D2/axu 20-04-D2/axt	WHS .4 Teacher/Music TBS .6 Teacher/Music WHS FT Teacher/Music
Kathryn Cecala	Transfer From: To:	20-01-D2/aem 20-01-D2/aeo	RMS Teacher/SS/Grade 6 RMS Teacher/SS/Grade 7
Jennifer Heller	Transfer From: To:	20-01-D2/aem 20-01-D2/aie	RMS Teacher/BD RMS Teacher/Special Education
	Delete	20-01-D2/aem	RMS Teacher/BD
	Create	20-05-D2/bbn	WHS Teacher/Grade 2
	Create	20-03-D2/bbo	TBS Teacher/Preschool Disabilities
	Create	20-02-D2/bbp	HBS Teacher/Grade 4
	Create	80-06-P6/bbp	Bus Driver

5.04 Motion to accept the Superintendent's recommendation and ratify the following **Substitute Teachers/Aides/Nurses/Bus Drivers** paid at the applicable substitute rates, in the Readington Township District, pending satisfactory completion of employment requirements:

NAME	POSITION
John Ryniewicz	Substitute Bus Driver
Joshua Idio	Substitute Teacher/Aide

- 5.05 Motion to approve the employment agreement for Jason M. Bohm, Business Administrator/Board Secretary for the 2022 - 2023 school year.
(Attachment 5.05)
- 5.06 Motion to accept the Superintendent's recommendation and approve stipend payments for the attached list of teachers participating in the 2022 Summer Teacher Academy Sessions.
(Attachment 5.06)
- 5.07 Motion to approve Betsy Freeman as Coordinator of Green Initiatives & Sustainability for the 2022-2023 school year at a stipend of \$4,000.00.
- 5.08 Motion to approve payment to the following staff members for the 2022 summer work in accordance with their positions as Instructional Coaches at their contractual per diem rates not to exceed the maximum number of days:

STAFF MEMBER	POSITION	MAXIMUM SUMMER HOURS/DAYS
Nicole Maraventano	Literacy Coach	5 days
Jodi Rehrig	Math Coach	5 days
Carey-Anne Hendershot	Math Coach	2 days

- 5.09 Motion to accept the Superintendent's recommendation and approve the following technology summer support staff effective July 1, 2022 through August 31, 2022, not to exceed \$8,640.00:

TEACHER/STAFF MEMBER	WEEKS/HOURS	MAXIMUM SUMMER HOURS	RATE/HOUR
Allison Lovering	10 Weeks 32 Hours/Week	500	\$17.00
José Fernandez	10 Weeks 32 Hours/Week	500	\$17.00

- 5.10 Motion to approve the Superintendent's recommendation and re-appoint Substitutes for the 2022 - 2023 school year.
(Attachment 5.10)
- 5.11 Motion to approve Substitute Rates for the 2022 - 2023 school year, including a one-time \$100 stipend after the 50 cumulative full days are worked during the school year:

SUBSTITUTE POSITION	RATE PER DAY
Teachers	\$110.00
School Nurses	\$225.00
Paraprofessionals	\$95.00
Clerical Aides/Secretaries/Custodians	\$105.00

- 5.12 Motion to authorize the Superintendent to hire new staff, with the approval of the Personnel Committee, after the June 8, 2022 board meeting through its September 13, 2022 board meeting to be subsequently ratified by the Readington Township Board of Education at Board Meetings of July 19, and August 23, or September 13, 2022.
- 5.13 Motion to authorize the Superintendent to hire substitutes, aides, bus drivers, and bus aides, with the approval of the Personnel Committee for the entire 2022 - 2023 school year. The motion for approval of personnel will be brought to the Readington Township Board of Education for ratification at the next scheduled Board meeting.
- 5.14 Motion to approve the attached list of Readington and Branchburg bus drivers for the 2022 Extended School Year Program, Monday through Thursday at their contracted salary, from July 11, 2022 through August 11, 2022, not to exceed 18 hours per week.
(Attachment 5.15)
- 5.15 Motion to approve payment to Adam Connelly, Christine Crielly, Ellen Goodfellow, Barbara Pauley, and Paul Smith for 2022 summer work in accordance with their positions as school counselors at their contractual per diem rate for a maximum of 5 days.
- 5.16 Motion to approve Christopher Kober as RMS Athletic Coordinator for the 2022 - 2023 school year at a stipend per RTEA contract.
- 5.17 Motion to approve the following Team Leaders for the 2022 - 2023 school year at their contractual rate:

SCHOOL/GRADE	TEAM LEADER
HBS/4 th Grade	Jennifer Higdon
HBS/5 th Grade	Trish Noonan/Mary Padavano
RMS/6 th Grade	Lisa Moor/Denise Birmingham
RMS/7 th Grade	Carey-Ann Hendershot/Cheryl Bellew
RMS/8 th Grade	Christopher Kober/Allison Lovering
RMS/Encore	Lora Peterson
RMS/Special Education	Marybeth Schwarz

- 5.18 Motion to accept the Superintendent's recommendation to approve the following certificated staff members to teach the Math Accelerate Virtual Home Instruction Program for four (4) weeks during the summer of 2022 at their contractual rate of \$30.00 per hour, not to exceed a total aggregate amount 325 hours. This program is funded through the ESSER III/ARP grant.

Megan Greco	Lori Yukniewicz
Carey-Anne Hendershot	Krista Gras
Brian O'Neil	Cary Robb
Anna Shinn	Colleen Ogden
Kristi Daurenheim	

- 5.19 Motion to approve Mindy Bennington as the RMS Team Leader for 4 months at a rate of \$600, and Alli Lovering as the RMS team leader for 6 months at a rate of \$900 for the 2021 - 2022 school year.
- 5.20 Motion to approve the following job descriptions:
(Attachment 5.20-5.20a)

- Supervisor of Transportation
- Assistant Dispatcher/Clerk

- 5.21 Motion to abolish the following job description:
- Coordinator of Transportation
- 5.22 Motion to appoint Marci Cole as Supervisor of Transportation at a salary of \$90,000.00, effective July 1, 2022 - June 30, 2023.
- 5.23 Motion to approve a stipend in the amount of \$2,000.00 for Marci Cole, Dispatcher, for the 2021 - 2022 school year for active supervisor duties for Branchburg Board of Education in May and June due to departure of their supervisor under the shared services arrangement. Stipend shall be paid in full by Branchburg Board of Education.
- 5.24 Motion to accept the Superintendent's recommendation to approve the attached revised list of Summer Enrichment programs, facilitators, and facilitator stipends for the self-sustaining 2022 Readington Township School District Summer Enrichment Program approved on the May 10th BOE agenda. (Attachment 5.25)
- 5.25 Motion to approve the Special Education Teachers listed on the attachment to teach the district's Extended School Year Program during the summer of 2022 at their summer rate, not to exceed their allotted hours/days. (Attachment 5.25)
- 5.26 Motion to approve the Instructional Aides listed on the attachment to provide support to the district's Extended School Year Program during the summer of 2022 at their summer rate, not to exceed the allotted hours/days. (Attachment 5.26)
- 5.27 Motion to approve Kristen Fabriczi and Amy Langston, district Speech and Language Specialists, to provide speech and language services during the district's Extended School Year Program not to exceed 5 hours per day for 20 days from July 11, 2022 - August 11, 2022 at the rate of \$70.00/hour.
- 5.28 Motion to approve Denise Cathro, Amy Langston, Kristen Fabriczi and Beth Luque, district Speech and Language Specialists, to attend child study team referral, eligibility and IEP meetings on an as needed basis between July 1 - August 31, 2022 at their summer rate, not to exceed \$1,500.00 collectively.
- 5.29 Motion to approve Denise Cathro, Amy Langston, Kristen Fabriczi and Beth Luque, district Speech and Language Specialists, to conduct speech and language evaluations between July 1 - August 31, 2022 at their summer rate, not to exceed \$1,500.00 collectively.
- 5.30 Motion to approve all special education and general education teachers to attend Special Education Planning, Eligibility and IEP meetings between July 1 - August 31, 2022 at their contractual rate.
- 5.31 Motion to approve Maureen Sjonell and Jill Komosinski, School Nurses, to work during the summer to complete fall sports physicals at their summer rate for a collective total not to exceed 40 hours.
- 5.32 Motion to approve Maureen Sjonell and Jill Komosinski, School Nurses, to attend community-based instruction, field trips and health office coverage during Extended School Year Program, not to exceed 20 hours each at their contractual rate.
- 5.33 Motion to approve Stephanie Armstrong, Nurse, to work during Extended School Year Program, not to exceed 4.5 hours per day, at her contractual rate.
- 5.34 Motion to approve Lori Gabrielsen and Dawn LoCalio, to review student records, conduct evaluations on new/move-in ESL students at their contractual rate not to exceed 20 hours collectively.
- 5.35 Motion to approve Sheri Simonetti to facilitate IEP training, during New Teacher Orientation, not to exceed 3 hours, at her contractual rate.

- 5.36 Motion to approve Kelli Marella and Carrie DeStefano to provide OT/PT services and conduct evaluations, during ESY, at their contractual rate.
- 5.37 Motion to approve Lauren Glick and Ann Roarty to work up to 18 hours each during the summer to conduct Compensatory Education Meetings at their contractual rate.
- 5.38 Motion to approve Kathy McBride to work up to 15 days during the summer for Secretarial assistance at Holland Brook School at her contractual rate.
- 5.39 Motion to approve the following teachers as homework room substitutes for June 2022 at their contractual rate:

NAME	SESSION
Colleen Caballero	A.M.
Lauryn Ingram	P.M.

- 5.40 **WHEREAS**, the Readington Township Board of Education (the “Board”) and the Readington Township Administrators’ Association (the “Association”) are parties to a Collective Negotiations Agreement governing the terms and conditions of employment for administrative and supervisory personnel for the period beginning July 1, 2021 and ending June 30, 2024 (the “CNA”); and **WHEREAS**, the Parties are desirous of amending Appendix A to reflect the retirement of Sharon Moffat and the hiring of Timothy Charleston as the new Middle School Principal. **NOW, THEREFORE**, based on the foregoing premises, the Parties agree to amend Appendix A.
- 5.41 Motion to ratify and approve the Superintendent’s recommendation and approve Scott Bennert as Readington Middle School chaperone for the 2021-2022 school year.

F. COMMUNICATION

Committee Report - Mrs. Bettermann provided minutes of the meeting held on June 2, 2022.

- 6. Motion to adopt 6.01 - 6.03
Motion: Mrs. Podgorski 2nd: Dr. Cerciello Roll Call Vote: Carried 8 Yes
- 6.01 Motion to accept the Superintendent’s recommendation and approve the following policies for second reading:
(Attachment 6.01)
 - Policy 1648.15 - Recordkeeping for Healthcare Settings in School Buildings – COVID-19
 - Policy 2417 - Student Intervention and Referral Services
 - Policy 8420 - Emergency and Crisis Situations
- 6.02 Motion to accept the Superintendent’s recommendation and approve the following policies for first reading:
(Attachment 6.02)
 - Policy 3161 - Examination for Cause
 - Policy 4161 - Examination for Cause
 - Policy 5512 - Harassment, Intimidation, and Bullying
 - Policy 7410 - Maintenance and Repair
 - Policy 9320 - Cooperation with Law Enforcement Agencies
 - Policy 5520 - Disorder and Demonstration
- 6.03 Motion to approve the revised school hours for the 2022 - 2023 school year.
(Attachment 6.03)

VII. UNFINISHED BUSINESS

- Dr. Hart and Mrs. Hample shared thoughts on a workshop/retreat Judith Wilson that it could provide similar work she is doing in a neighboring district such as establishing vision, goals, team work, communication, hot topics, etc. A straw poll was taken in favor of proceeding, and availability for each board member should be sent to Mrs.

Hample to secure a date.

VIII. NEW BUSINESS FROM BOARD

- Mrs. Hample highlighted that [Board Member Petitions](#) due to the County Office by July 25 at 4:00 p.m.
- Mrs. Hample highlighted the Board Meetings Relocation to Readington Middle School: July 19, 2022 and August 23, 2022, starting at 5:00 p.m.
- Mrs. Fiore provided highlights of her attendance of a NJSBA equity conference she attended in May, which she thought was amazing.
- Mrs. Wolf shared highlights of an HSA meeting sharing recent events, future events, among other topics. A transition of leadership was voted in, among other highlights.

IX. OPEN TO THE PUBLIC

- Mr. Hylkema congratulated students and staff on the Hersey Park Music in the Parks competition, which won first place in their division. Our chorus is excellent, with multiple students winning outstanding performances on a solo level.

X. EXECUTIVE SESSION - 8:54 p.m.

Motion: Mr. Peach

2nd: Mrs. Podgorski

Roll Call Vote: Carried 8 Yes

Motion to adopt the following resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss Superintendent's evaluation for approximately 30 minutes at which time the Board expects to return to Public Session where action shall not be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

XI. RETURN TO PUBLIC SESSION - 9:37 p.m.

Motion: Mrs. Podgorski

2nd: Dr. Cerciello

Roll Call Vote: Carried 8 Yes

XII. ADJOURNMENT – 9:37 p.m.

Motion: Mr. Peach

2nd: Mrs. Podgorski

Roll Call Vote: Carried 8 Yes

Respectfully submitted,

Jason M. Bohm
Business Administrator/Board Secretary

Carol Hample
President, Board of Education