

READINGTON TOWNSHIP BOARD OF EDUCATION
Holland Brook School Board of Education Meeting Room
Work Session Meeting 7:30
June 9, 2015

Minutes

Call to Order by Board President- – Open Public Meetings Act – Roll Call

Cheryl Filler called the meeting to order at 7:40 and announced that the meeting was being held in compliance with the Open Public Meetings Act (NJSA 10:4-6-21) and was open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat. Formal action was taken.

Present: Christopher Allen, Wayne Doran, Ray Egbert, William Goodwin, Vincent Panico, Anna Shinn, Eric Zwerling, Laura Simon, Cheryl Filler

Also Present: Barbara Sargent, Superintendent, Steffi-Jo DeCases, Business Administrator

Absent: None

SUPERINTENDENT’S REPORT

- Recognition of Retirees: Alfonsina Altomare (RMS French Teacher); Dale Dalrymple (RMS PE/Health Teacher); Russell Drzewoszewski (TBS Head Custodian); John Krystofiak (Bus Driver); Beverly Okulicz (WHS Special Education Teacher); and Chester Schultz (Maintenance Mechanic).
- Recognition of Governor’s Educators of the Year: Emily Bengels (RMS); Elizabeth Furka (TBS); Jack Hasselbring (HBS); Noelle Laurita (WHS); Laurie Levesque (WHS); and Jill Nabozny (TBS).
- Annual District Goals

OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

For members of the Readington Township School District community who may be joining a Meeting for the first time or would like to provide comments tonight, we’re sharing the Board Policy pertaining to public comments. Thanks in advance for sharing your thoughts as per the District’s Policy!

0167 PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled

meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the "chat" feature will be on during the public comment sessions only.
4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.
5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The President may, at his/her discretion, limit discussion on any topic.

The portion of the meeting during which the public is invited shall be limited to sixty minutes and will be concluded by 11:00 p.m.

CORRESPONDENCE

- J.T. email
- A.G email
- C.S. email
- K.K. email

ADMINISTRATIVE REPORTS

- 1.01 Motion to accept the following HIB report:

Date	School	Findings of Harassment, Intimidation or Bullying
05/05/2015	HBS	Yes
05/21/2015	HBS	No
05/29/2015	HBS	No

- 1.02 Enrollment and Drill Reports

MINUTES

- 2.01 Motion to approve the Minutes May 12, 2015.
- 2.02 Motion to approve the Executive Session Minutes May 12, 2015.

FINANCE/FACILITIES

Motion to adopt 3.01 – 3.02 and 3.12 – 3.13

Motion: Mr. Doran

Second: Mr. Goodwin

Roll Call Vote: Carried – 9 yes

- 3.01 Motion to approve the **Bill List** for the period from **May 14, 2015** through **June 10, 2015** for a total amount of **\$2,435,498.52**. Attachment 3.01
- 3.02 Motion to approve **District Travel Schedule June 9, 2015** for a total amount of **\$5,225.87**. Attachment 3.02
- 3.03 Motion to approve **Account Transfers** for **May 1, 2015** through **May 31, 2015**. Attachment 3.03-3.03a
- 3.04 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: April 30, 2015 Pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of April 30, 2015 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Steffi-Jo DeCasas, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as April 30, 2015 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending April 30, 2015. Attachment 3.04-3.04a

3.05 RESOLUTION AUTHORIZING THE AWARD OF CONTRACTS FOR PROFESSIONAL SERVICES FOR 2015-2016.

WHEREAS, the Readington Township Board of Education has a need to award the following professional services as non-fair and open contracts pursuant to the provisions of N.J.S.A. 18A:18A-5 and,

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, the following professionals have submitted proposals indicating they will provide the services indicated as listed; and

WHEREAS, the following professionals have completed and submitted a Business Entity Disclosure Certification, required, which certifies that the following professionals and entities have not made any reportable contributions to a political or candidate committee in the Readington Township Board of Education in the previous one year, and that the contract will prohibit the following professionals from making any reportable contributions through the term of the contract, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of Readington Township authorizes Steffi-Jo DeCasas, Business Administrator/Board Secretary, to enter into a contract with the following professionals and entities described herein; and **BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination Value be placed on file with this Resolution; and

BE IT FURTHER RESOLVED that these appointments be duly advertised by the School Business Administrator in the Board's official newspaper.

READINGTON TOWNSHIP
SCHOOL DISTRICT
PROFESSIONAL CONTRACTS
2015-2016

Contract	Firm	2015-2016
Attorney	Fogarty & Hara	\$175.00/hr Partner
		\$155.00/hr Associate
Auditor	William Colantano	\$145.00/hr Principal
		\$100.00-115.00/hr Manager
		\$80.00-100.00/hr Senior
		\$65.00-80.00/hr Semi-Senior
		\$65.00/hr Junior
		\$30.00/hr ParaProf 1
		\$35.00/hr ParaProf 2
		\$40.00/hr ParaProf 3
Architect	SSP Architectural Group	\$165/hr CEO
		\$145/hr Principal
		\$135/hr Project Mgr.
		\$125/hr Architect
		\$90/hr Project Coordinator

		\$75/hr Designer
		\$75/hr Drafter
		\$125/hr Construct Adm
		\$125/hr Proj Communications Coord.
		\$55/hr Adm Support
Bond Attorney	Wilentz, Golman & Spitzer	\$500 Unsuccessful Referendum Election Documentation
		\$1,000 Successful Referendum Election Documentation
		Bond Issuance: \$5,000 Plus \$1.10 per thousand Maximum \$15,000
		Short Term Bond Anticipation Notes \$0.60 per thousand principal Minimum \$2,500
		Lease Purchase Financing \$5,000 plus \$1.10 per thousand principal
		Refunding Bond Issuance \$10,000 plus \$1.10 per thousand principal
		Hourly Rates: \$150 attorneys \$70 paralegals
Financial Advisory Services	Phoenix Advisors, LLP	Bonds: \$1.00 per \$1,000 issued Minimum \$10,000 Maximum \$17,500
		Notes: \$0.25 per 1,000 issued Minimum \$2,500
		ESIP: \$7,500 – 10,000
		5 Yr Lease Purchase 2,500
		Hourly Rate \$150
Policy Management	Strauss Esmay	\$ 4,040

3.06 RESOLUTION AUTHORIZING THE AWARD OF CONTRACTS FOR PROPRIETARY COMPUTER SUPPORT AND MAINTENANCE SERVICES FOR 2015-2016.

WHEREAS, the Readington Township Board of Education has a need to award the following proprietary services as non-fair and open contracts pursuant to the provisions of N.J.S.A. 18A:18A-5 and,

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, the following proprietors have submitted proposals indicating they will provide the services indicated as listed; and

WHEREAS, the following proprietors have completed and submitted a Business Entity Disclosure Certification, required, which certifies that the following proprietors and entities have not made any reportable contributions to a political or candidate committee in the Readington Township Board of Education in the previous one year, and that the contract will prohibit the following proprietors from making any reportable contributions through the term of the contract, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of Readington Township authorizes Steffi-Jo DeCasas, Business Administrator/Board Secretary, to enter into a contract with the following proprietors and entities described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination Value be placed on file with this Resolution; and

BE IT FURTHER RESOLVED that these appointments be duly advertised by the School Business Administrator in the Board's official newspaper.

READINGTON TOWNSHIP
SCHOOL DISTRICT PROPRIETARY CONTRACTS
2015-2016

Accounting/Budget/Personnel/ Payroll Software & Support	Computer Solutions	\$ 12,312
Schools for Energy Efficiency	I-Energy Partners of NJ	\$ 26,000
HVAC Monitoring – RMS, TBS< WHS	Automatic Temperature Control	\$ 9,445
HVAC Monitoring- HBS	TBS Controls	\$ 5,220
Library Software	Follett Software	\$ 6,685.44
Security Monitoring	Sonitrol	\$ 7,608
Substitute Calling & Absence Reporting	Frontline: Aesop	\$ 9,484.90
Maintenance Direct Service PM Direct IT Direct Fac. Scheduling	School Dudes	\$ 2,890.05
IEP Software Program	Centris Group	\$ 11,039.33
Web Hosting	School wires	\$ 14,025
Student Information System	Genesis Educational Services	\$ 33,469

3.07 Motion to renew the district's Long Term Disability policy for 2015-16 with Guardian Insurance at a rate of \$.26 per hundred which is the same rate charged for 2014-15.

3.08 Motion to approve the Fee change from \$55 for 30 min. treatment session to \$58 for 30 min. treatment session for the following consultant for the 2015-16 year:

<u>Name</u>	<u>Discipline</u>	<u>Service</u>
Patricia Thomason	Physical Therapy	In/Out of District Students

3.09 Motion to submit the following for year 2015 grant applications and acceptance of funds:

NCLB:

Title I \$ 54,716

Title IIA \$ 24,556

Title III \$ 4,022

IDEA:

Basic \$399,449

Preschool \$ 13,428

3.10 Motion to adopt the following Resolution:

Readington Board of Education Resolution
2015-2016 fiscal Year The Arc Kohler School Meals Program

WHEREAS, The Arc Kohler School is a non-profit NJ Department of Education Approved Private School for Students with Disabilities; and

WHEREAS, the Board of Education of the School District of **Readington** has contracted to send to the Arc Kohler School certain students with disabilities who reside in the District; and

WHEREAS, The Arc Kohler School provides meals that meet the nutritional requirement of the Child Nutrition Program as administered by the New Jersey Department of Agriculture; and

WHEREAS, The Arc Kohler School will apply for and receive funding for meals in accordance with the income eligibility criteria established by Child Nutrition Program as administered by the New Jersey Department of Agriculture.

WHEREAS, The Arc Kohler School does not charge students for the cost of the meals; NOW, THEREFORE, it is hereby resolved that the **Readington** Board of Education acknowledges the foregoing actions and in accordance with N.J.A.C..6A:23-4.5(a)20 authorizes The Arc Kohler School to include the costs of meals provided within the annual tuition rate charged to students.

- 3.11 Motion to approve the third party 403b services agreement with The Omni Group for July 1, 2015 - June 30, 2016 for a fee of \$1,860.00.

- 3.12 Motion to approve the following resolution:

WHEREAS, the Readington Township Board of Education (hereinafter referred to as the "Board") advertised for bids for Security Upgrades at Three Bridges School, Whitehouse School, Readington Middle School, and Holland Brook School (hereinafter referred to as the "Project"); and

WHEREAS, on May 19, 2015, the Board received seven (7) bids for the Project, as reflected on the attached bid tabulation sheet; and

WHEREAS, the lowest responsible bid for this Project was submitted by Alarm and Communication Technologies, Inc. (hereinafter referred to as "ACT"), with a base bid in the amount of \$246,652; and

WHEREAS, the bid submitted by ACT is responsive in all material respects and the Board is desirous of awarding the contract for the Project to ACT.

NOW, THEREFORE, BE IT RESOLVED as follows:

1) The Board hereby awards the contract for the Security Upgrades at Three Bridges School, Whitehouse School, Readington Middle School, and Holland Brook School to Alarm and Communication Technologies, Inc., in a total contract sum of \$246,652.

BE IT FURTHER RESOLVED that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the Project specifications, together with an AA201-Project Manning Report, an executed A-101-Standard Form of Agreement Between Owner and Contractor, A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

- 3.13 **WHEREAS**, the Readington Township Board of Education (hereinafter referred to as the "Board") advertised for bids for the Science Classroom Renovation at Readington Middle School (hereinafter referred to as the "Project"); and

WHEREAS, on May 19, 2015, the Board received five (5) bids for the Project as reflected on the attached bid tabulation sheet; and

WHEREAS, the lowest responsible bid for the Project was submitted by Drill Construction Company, Inc. (hereinafter referred to as "Drill"), with a base bid in the amount of \$119,900; and

WHEREAS, the bid submitted by Drill is responsive in all material respects and the Board desires to award the contract for the Project to Drill.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards the contract for the Science Classroom Renovation at Readington Middle School to Drill Construction Company, Inc., in a total contract sum of \$119,900.

BE IT FURTHER RESOLVED that this award is expressly conditioned upon the contractor furnishing an insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, an executed A-101-Standard Form of Agreement Between Owner and Contractor, A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms set forth in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreements and any other documents necessary to effectuate the terms of this Resolution.

- 3.14 Motion to approve the appointment of CBIZ Insurance Services as broker of record for The Bollinger voluntary student accident coverage policy.

- 3.15 Motion to renew the shared services agreement with Branchburg Township for Transportation Administration and bus maintenance services for 2015-2016.

- 3.16 Motion to approve the following resolution:

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorizes procedures, under

the authority of the commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Readington Township Board of Education has determined that funding may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Readington Township Board of Education that hereby authorizes the district's School Business Administrator to make the following transfer consistent with all applicable laws and regulations subject to funds availability on June 30, 2015:
Capital Reserve not to exceed \$500,000

- 3.17 Motion to acknowledge the a report of awarded 2015-16 contracts from the Business Administrator Pursuant to PL 2015, Chapter 47 the Readington Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with the state and federal statutes and regulations; in particular, New Jersey Title 18A:18.et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 20.

- 3.18 Motion to approve and add the following consultant to the 2014-2015 and 2015-2016 Consultant's List:

NAME	DISCIPLINE	SERVICE	FEE
Alexander Road & Associates <u>609-419-0400</u>	Medical	Psychiatric Evaluations	\$495.00

- 3.19 Motion to approve the following resolution:

**Resolution Authorizing Contracts with Certain Approved State Contract Vendors
for Boards of Education Pursuant to N.J.S.A. 18A:18A-10a**

WHEREAS, the Readington Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.S.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Readinton Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Readington Board of Education intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, the Readington Board of Education authorized the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2015-16 school year pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Readington Board of Education Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Readington Board of Education and the Referenced State Contract Vendors shall be from July 1, 2015 to June 20, 2016. Attachment 3.19

EDUCATION/TECHNOLOGY

Committee Report: Mrs. Shinn reported on the May 1, 2015 meeting.

- 4.01 Motion to accept the Superintendent's recommendation and adopt the following curricula for the 2015-2016 school year:

Language Arts	Gifted and Talented/Enrichment
Mathematics	World Languages
Social Studies	Informational Literacy
Science	Physical Education/Health
Visual and Performing Arts	Technology
School Counseling	Intervention Program
English as a Second Language	Innovation and Design
Preschool	Ethics/Leadership/Finance

- 4.02 Motion to accept Mini Grant from HSA for the following:

	School	Amount
6 Ipod Touch(s)	HBS	\$1,194.00
Media Center (provide a more comfortable reading environment)	RMS	\$ 738.88
Building (Mural for wall outside the Cafetorium)	RMS	\$ 741.42

- 4.03 **WHEREAS** the Readington Township Board of Education is in receipt of funds donated to honor the memory of Mark Cleere, teacher and coach, and

WHEREAS the board wishes to establish a scholarship committee to recommend annual awards to deserving students

NOW THEREFORE BE IT RESOLVED that the Readington Township Board of Education hereby establishes in Trust the "Mark Cleere Memorial Scholarship Fund" to accept, receive and hold in trust gift and grants and be it further

RESOLVED that the Mark Cleere Memorial Scholarship Committee be established to support students engaged in external enrichment opportunities in accordance with established guidelines and procedures to select annual scholarship recipients.

AND BE IT FURTHER RESOLVED that the Board of Education hereby awards and recognizes the first recipients to receive awards to fund Space Camp, Savory Delights, Hunterdon Hoops and Camp Woodward.

- 4.04 Motion to approve an Out of District Placement for Student S-109 at The Midland School for the current 2014-2015 school year beginning May 12, 2015 for a total of \$6,973.20 (26 days).

- 4.05 Motion to accept the Superintendent's recommendation and approve the following fundraiser:

FUNDRAISER	SCHOOL	DATE	RECIPIENT
Kids Stuff-Coupon Book	RMS	09/16/15-09/30/15	8 th Grade Events

- 4.06 Motion to approve an extension to Home Instruction for student H-154 from May 15, 2015 through June 19, 2015. Services provided by Silvergate Prep, Bridgewater, NJ at a rate of \$50.00 per hour for a total of 10 hours per week.

- 4.07 Motion to approve the attached list of textbooks, instructional resources and publishers to be used to implement the curriculum for the 2015-2016 school year. Attachment 4.07

- 4.08 Motion to accept the Superintendent's recommendation to approve the attached list of Beijing Language & Culture textbooks for Mandarin Grades 6-8. Attachment 4.08

- 4.09 Motion to approve Brielle Ashforth to complete 72 hours of field internship during the Fall 2015 semester with Denise Duncan (WHS Grade 3) as part of her undergraduate teacher training studies at Seton Hall University.

PERSONNEL

Committee Report: A meeting is scheduled for June 10, 2015.

- 5.01 Motion to approve payment to Sarah Pauch for 2015 summer work in accordance with her position as Staff Development Coordinator at her contractual per diem rate for a maximum of 20 days.
- 5.02 Motion to accept the Superintendent's recommendation and approve the following **Substitute Teachers/Aides/Nurses** paid at the applicable substitute rates, in the Readington Township district, pending satisfactory completion of employment requirements.

Paula Graham

- 5.03 Motion to accept the Superintendent's recommendation and approve a Meritorious bonus in the amount of \$750. for employee# 6286 as recognition for outstanding work.
- 5.04 Motion to accept the Superintendent's recommendation and approve the following teachers for the 2015 Summer Enrichment Program:

Teacher	Course	Grade	Session (dates)	Amount
Christina Potter	*Reading Fun in the Sun	K-2	July 13-17	\$450.00
Anthony Tumulo	*Yoga for Kids	2-3	July 13-17	\$300.00
Donna Urbanowicz	*Discovery Bottles	K-2	July 13-17	\$300.00
Donna Urbanowicz	Mr. Men and Little Miss Books	K-2	July 20-24	\$300.00
Arlene Schlosser	*Baking Soda and Vinegar	K-1	July 13-17	\$300.00
Arlene Schlosser	Water Ice and Bubbles	K-1	July 20-24	\$300.00
Erica DeGuidice	Now We're Cookin'	5-8	July 13-17	\$450.00
Laurie Levesque	Improv Theater	4-7	July 13-17	\$300.00
Shaina Mirsky	Pinterest Projects	6-8	July 20-24	\$300.00
Tracy Fitzgerald	Basic Drawing and Painting	5-8	July 20-24	\$450.00
Michele Krayem	Sweet, Slimy, Explosive!	3-5	July 13-17	\$450.00
Michele Krayem	"Egg" citing Slushie Science	3-5	July 20-24	\$450.00
Jack Hasselbring	Beginning Woodwinds	5-6	July 20-24	\$300.00
Jack Hasselbring	Advanced Samba	5-6	July 20-24	\$300.00
Colleen Ogden	Welcome to RMS	6	July 20-21 July 22-23	\$180.00 \$180.00
Linda Rakowitz	*Welcome to HBS	4	July 13-14 July 15-16	\$180.00 \$180.00
Filomena Hengst	Think Tank	3-7	July 20-24	\$300.00

*pending minimum requirements for student enrollment

- 5.05 Motion to accept the Superintendent's recommendation and approve the following Technology summer support staff effective July 13, 2015 through August 30, 2015.

		<u>Total summer hours</u>	<u>Rate/Hr</u>	<u>Total Summer Rate</u>
Teacher/Staff Member Mary Coyle	6 Weeks 32 Hrs/week	192	\$15	\$2880
Teacher/ Staff Member Edward Dubroski	6 Weeks 32 Hrs/week	192	\$15	\$2880
Student Abigail Terese	5 Weeks 20 Hrs/week	100	\$9	\$900
Student Alexis Girgis	5 Weeks 20 Hrs/week	100	\$9	\$900

- 5.06 Motion to accept the Superintendent's recommendation and approve the following appointments:

Name	Position	Salary/Step	Effective Dates
Jessica Marczyk (replacing Beverly Okulicz)	Special Education Teacher, 20-04- D2/ahy	Salary upon contract ratification BA, Step 2	09/01/2015- 06/30/2016

- 5.07 Motion to accept the Superintendent's recommendation and approve the following teachers as chaperones for the HBS Splash out on June 9, 2015, for 2.5 hours at their contractual rate.

Lillian Liskovec	Jodi Rehrig	Deanna Simonetti	Nicole Morelli
------------------	-------------	------------------	----------------

- 5.08 Motion to approve the Special Education Teachers listed below to teach the district's Extended School Year Program during the summer of 2015 at their contractual rate:

Marisa Dotro	Preschool Extended Day (16 days)	4.45 hours
Juliane Lotierzo	Autism Class (4 days) Preschool Extended Day (8 days)	4.45 hours

- 5.09 Motion to approve the Instructional Aides listed below to provide support to the district's Extended School Year Programs during the summer of 2015 at their contractual rate:

Christina Ydoate	Personal Aide- Preschool Extended Day (24 days)	4.0
Casey Sevell	Personal Aide – Autism Class (24 days)	4.0 hours
Laurie Livesey	Personal Aide –Social Skills Class (24 days)	4.0 hours
Anne Rieche	Personal Aide – Project Read (24 days)	2.5 hours
Alexes Andrien	Personal Aide – Preschool Extended Day (24 days)	4.0 hours
Lillian Liskovec	Personal Aide – Preschool Extended Day (24 days)	4.0 hours
Nancy Belick	Personal Aide – Social Skills Class (24 days)	4.0 Hours

- 5.10 Motion to approve the following Substitute Teachers for the district's Extended School Year Program from June30 - August 7, 2015 to be paid at a rate of \$47.50 for a half day or \$95 for a full day:

Terry Mason	Julieanne Joffe	Stacey Skene
Tiffany Vocke	Bruno Somma	Gabriel Cherichello
Debra Reed	Alisa Swider	Christina Potter
Krupa Guruvayurappan	Christy Kilpatrick	

- 5.11 Motion to approve the following Substitute Special Education Instructional Aides for the district's Extended School Year Program from June 30 - August 7, 2015 at a rate of \$35 for a half day or \$70 for a full day:

Jutta Glauber	Theresa Bruno	Tiffany Vocke
Terry Mason	Christy Kilpatrick	Gabriel Cherichello
Debra Reed	Jack Kimple	Mary Kenny

- 5.12 Motion to accept the Superintendent's recommendation and approve stipends for the following teachers facilitating courses for the Readington Township 2015 Summer Teacher Academy Program:

Staff Member	Teacher Academy Course	Stipend
Hengst, Filomena	Promoting a Growth Mindset with your Students	\$270

Hengst, Filomena	Classroom Organization	\$270
Krial, Sherry	Google For You and Your Students Grades K-5	\$540
Krial, Sherry	Next Step with SMART Notebook	\$180
Krial, Sherry	Google For You and Your Students Grades 6-8	\$540
Krial, Sherry	Genesis – Not Just for Lesson Planning	\$180
Lewis, Christine	Using Active Reading and Thinking Strategies	\$270
Lewis, Christine	Covering the ELA Standards Through Current Events	\$135
MacDade, Katie	Media Mania	\$225
McGivney, Beth	Book Study: Lost At School	\$360
McGivney, Beth	Social Skills Seminar	\$270
McGivney, Beth	Effective Co-Teaching Practices	\$540
Meyer, Kevin	Self-Advocacy: Learning to Increase IEP Understanding	\$360
Padavano, Mary	Promoting a Growth Mindset with your Students	\$270
Poroski, Kristin	Social Skills Seminar	\$270
Poroski, Kristin	Effective Co-Teaching Practices	\$540
Singer, Stephanie	Revised Information Literacy Curriculum	\$270
Smith, Elaine	Good Habits? Bad Habits?	\$270

5.13 Motion to approve Cynthia Carlucci to work 36 additional days at her contractual daily rate during the 2015 summer to be funded through IDEA funds.

5.14 Motion to appoint bus driver contractual hours based upon a 181 day work year.
Attachment 5.14

5.15 Motion to adopt the following Resolution:

WHEREAS, the Board of Education of the Township of Readington (hereinafter referred to as the “Board”) and the Readington Township Administrators’ Association (hereinafter referred to as the “Association”) are parties (hereinafter collectively referred to as the “Parties”) to a Collective Negotiations Agreement for the 2014-2015, 2015-2016 and 2016- 2017 school years (hereinafter referred to as the “CNA”); and

WHEREAS, Article XI (D) of the CNA allows an administrator to obtain reimbursement of reasonable expenses from the Board in relation to the New Jersey Expedited Certification for Educational Leadership (hereinafter referred to as “NJ EXCEL”), so long as the administrator receiving reimbursement from the Board for NJ EXCEL serves a minimum of two (2) years in the Readington Township School District following completion of NJ EXCEL; and

WHEREAS, Article XI(D) further provides that in the event the administrator fails

to serve a minimum of two (2) years in the District after completing NJ EXCEL, he/she shall be subject to repayment of 100% of the reimbursed expenses if he/she leaves the District in the first (1st) year following reimbursement (pro-rated on a monthly basis) and 50% of the reimbursed expenses if he/she leaves in the second (2nd) year following reimbursement 22 (pro-rated on a monthly basis); and

WHEREAS, Liana Rozsa a/k/a Liana Chernoff (hereinafter referred to as "Rozsa") is a non-tenured administrator who was hired on July 1, 2014 and is covered by the CNA; and

WHEREAS, Rozsa completed her NJ EXCEL training earlier this year and was reimbursed by the Board for her expenses; and **WHEREAS**, Rozsa has provided her Letter of Resignation to the Board with an effective date of June 30, 2015; and

WHEREAS, in consideration for the Board's decision to waive repayment of 100% of Rozsa's reimbursed expenses for NJ EXCEL, the Association agrees and hereby acknowledges that such action shall not constitute a past practice nor a waiver by the Board of their right to strictly enforce the provisions of Article XI(D) should any administrator resign or is terminated during the two (2) years following the administrator's completion of NJ EXCEL.

NOW, THEREFORE, based on the foregoing premises and the Mutual promises and covenants contained herein, the parties agree as follows:

1.The Board shall waive Rozsa's repayment of 100% of the reimbursement for expenses associated with Rozsa's enrollment and completion of NJ EXCEL, despite the fact that she is leaving the District prior to the passage of the requisite two (2) years of service under Article XI(D) of the CNA.

2.Notwithstanding the Board's decision to waive repayment of the reimbursement to Rozsa for NJ EXCEL, the Association agrees and hereby acknowledges that such action shall not constitute a past practice nor a waiver by the Board of their right to strictly enforce the provisions of Article XI(D) should any administrator resign or is terminated during the two (2) years following the administrator's completion of NJ EXCEL.

3.This Sidebar Agreement shall not be used as precedent or constitute a basis upon which a past practice is alleged to exist.

4.The undersigned represent that they have the authority to execute this Sidebar Agreement on behalf of the respective parties

5.16 Motion to accept the following resignation:

NAME	POSITION	EFFECTIVE DATE
Andrea Krol	Bus Driver	May 28, 2015

COMMUNICATIONS

Committee Report:

6.01 Motion to accept the Superintendent's recommendation to approve for second reading and adopt the following policies and regulations:

Policy 2471 Integrated Pre-School Program

Policy 7471 Anti-Idling

Policy 2622 Student Assessment (mandated)

Policy 8630 Bus Driver/Bus Aide Responsibility (mandated policy and regulation)

Regulation 8630 Emergency School Bus Procedures

UNFINISHED BUSINESS

NEW BUSINESS FROM BOARD

June 11, 2015 at 6:00 – Special Executive Session meeting to discuss the Superintendent's Evaluation

June 17, 2015 at 3:00 – Strategic Planning update

June 19, 2015 at 3:00 – 8th Grade ceremony

June 23, 2015 Board Meeting will begin at 6:00 for Executive Session

Mr. Goodwin provided a report from the May 27th Garden State Coalition of Schools meeting.

Mr. Egbert noted the contributions of the HSA throughout the year and reported on the NJSBA Delegates Assembly he attended on May 16th. {Sample resolution on NJSBA website regarding pension reform}

June 17, 2015 Flemington Women's Club debate on PARCC and Common Core

Mr. Doran commended the district's music department for this past year's performances.

OPEN TO THE PUBLIC

Several parents spoke on smaller class sizes for Kindergarten and aides.

Motion to Adjourn at 10:07

Motion: Mrs. Shinn

Second: Mr. Doran

Vote: 9 yes

Respectfully submitted,

Steffi-Jo DeCasas

Business Administrator/Board Secretary