

**READINGTON TOWNSHIP BOARD OF EDUCATION**  
**Holland Brook School Board of Education Meeting Room**

Regular Meeting 7:00 p.m.

March 13, 2018

**Minutes**

**Call to Order by Board President – Open Public Meetings Act – Roll Call**

Laura Simon called the meeting to order at 7:00 pm and announced that the meeting was being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and was open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action was taken.

**Present:** Wayne Doran, Ray Egbert, Carol Hample, Robyn Mikaelian, Thomas Wallace, Anna Shinn, Laura Simon

**Also Present:** William DeFabiis, Interim Superintendent, Jason M. Bohm, Business Administrator/Board Secretary

**Absent:** Melissa Szanto, Eric Zwerling

**Flag Salute**

Mr. Zwerling arrived at 7:10 pm.

**SUPERINTENDENT'S REPORT**

- March HIB Report: There was one case with no findings of harassment intimidation or bullying.
- Highlight Three Bridges School: Kristen Higgins presented the Science Fair with Joyce McGibbon and Jill Nabozny.
- Dr. DeFabiis congratulated John Hylkema as 9 students were accepted into the 2017-18 Central New Jersey Music Educators' Association (CJMEA) Honors Band. It was the highest amount of students in the district history. The following students selected were Fox Shreiber, Gauri Patel, Kim O'Donnell, Bianca Centamore, Elyse Gallagher, Anthony Danubio, Andrew Menyhert, Katie Ryder, and Julia Clark.
- Dr. DeFabiis congratulated Jack Hasselbring as Annabelle Hinks and Lauren Sherman were accepted into the 2017-18 CJMEA Regional Orchestra.
- Dr. DeFabiis congratulated Alyssa Horne as Effy Ainsha was accepted into the 2017-18 CJMEA Regional Choir.
- 2017-18 Calendar: Three options for calendar changes were discussed. The third option to change the total student days to 180 days required from 181 days and changing the last day of school to be June 22, 2018 was preferred after public commentary.
- Motion to adopt the revised 2017-18 calendar:

**Motion: Mr. Doran**

**Second: Mrs. Hample**

**Roll Call Vote: 7 Yes; 1 No**

## **OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)**

- Mr. Reynolds provided thoughts on school calendar and discussion held earlier.

## **CORRESPONDENCE**

G.O. Email  
W.B. Email  
C.M. Email

## **ADMINISTRATIVE REPORTS**

Motion to adopt 1.01 – 1.02

**Motion: Mrs. Shinn                      Second: Mrs. Hample                      Roll Call Vote: Carried 8 Yes**

1.01      February 2018 Enrollment and Drill Reports

1.02      Motion to accept the following HIB reports and affirm the Superintendent's decision on the following cases:

<b>School</b>	<b>Date</b>	<b>Findings of Harassment, Intimidation or Bullying</b>
HBS	2/1/2018	Yes

## **MINUTES**

Motion to adopt 2.01 – 2.02

**Motion: Mrs. Shinn                      Second: Mrs. Hample                      Roll Call Vote: Carried 8 Yes**

2.01      Motion to approve the Meeting Minutes February 27, 2018.

2.02      Motion to approve the Executive Minutes February 27, 2018.

## **FINANCE/FACILITIES**

**Committee Report:** Mr. Egbert provided a report on the meeting held March 9, 2018.

Motion to adopt 3.01 – 3.07

**Motion: Mr. Doran                      Second: Mrs. Shinn                      Roll Call Vote: Carried 8 Yes**

3.01 Motion to approve the **Bill List** for the period from **March 1, 2018** through **March 14, 2018** for a total amount of **\$265,582.80**.  
(Attachment 3.01)

3.02 Motion to approve **District Travel Schedule March 13, 2018** for a total amount of **\$1,865.60**. (Attachment 3.02)

3.03 Motion to approve the following resolution:

**Resolution**

**Authorizing Disposal of Surplus Property**

**WHEREAS**, the Board of Education is the owner of certain surplus property which is no longer needed for public use; and

**WHEREAS**, the Board is desirous of selling said surplus property in an “as-is” condition without express or implied Warranties;

**NOW THEREFORE BE IT RESOLVED** by the Readington Township Board of Education as follows:

(1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2481 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at [govdeals.com](http://govdeals.com) and also available from the Board of Education.

(2) The sale will be conducted online and the address of the auction site is [govdeals.com](http://govdeals.com).

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) A listing of the surplus property to be sold ((2) school buses) is attached.  
(Attachment 3.03)

3.04 Motion to apply for and accept a \$300 grant from the New Jersey STEM Pathways Network to be used for two maker projects for the RMS Library.  
(Attachment 3.04)

3.05 Motion to approve change order CO-05 and CO-06 at TBS, WHS and RMS, Aero Plumbing & Heating Co., Inc. for a credit as follows:

Eliminate change order CO-04	\$ 2,558.33
Credit for unused allowances	\$32,094.87

3.06 Motion to approve a Shared Services Agreement with Tewksbury School District for Readington Township School District to provide Technology Support Services to the Tewksbury School District for the 2018-19 school year in the amount of \$149,215 for standard services and in addition a cost of \$55 per hour for any billable services beyond the standard services agreement.  
(Attachment 3.06)

3.07 Motion to approve the following resolution:

**WHEREAS**, the Buyer and Developer (hereinafter referred to individually as a "Party" and collectively as "Parties") entered into a Solar Power Purchase Agreement dated September 23, 2016 as amended by Amendment #1 thereto dated as of May 25, 2017 (hereinafter referred to as the "Existing Agreement");

**WHEREAS**, the Parties desire to further amend the Agreement to reflect the final as-built design;

**NOW, THEREFORE**, the parties mutually agree as follows:

1. Capitalized terms used in this Amendment #2 and not defined herein have the meanings assigned to them in Existing Agreement. The Recitals are incorporated into this Amendment #2.
2. The Original Agreement is hereby amended as follows:
  - a) By striking Exhibit B and replacing it with Exhibit B attached hereto.
  - b) By striking Exhibit C and replacing it with Exhibit C attached hereto.
  - c) By striking Exhibit K and replacing it with Exhibit K attached hereto.
3. Entire Agreement; Governing Law. This Amendment #2 shall be governed by the laws of the State of New Jersey.
4. Authority. Each Party represents and warrants to the other Party that it has the power, right and authority to enter into this Amendment #2 and to consummate the transactions contemplated hereby.
5. The Parties may execute this Amendment #2 in counterparts, which shall, in the aggregate, when signed by both Parties constitute one and the same instrument; and, thereafter, each counterpart shall be deemed an original instrument as against any Party who has signed it. Delivery of an executed counterpart of this Amendment #2 by facsimile transmission or by other electronic transmission shall be effective as delivery of a manually executed counterpart of this Amendment #2.
6. Except as modified and amended in this Amendment #2, the Existing Agreement remains in full force and effect, and the Parties hereby ratify and re-affirm the Existing Agreement in all respects.
7. That portion of the System located at Holland Brook School within the detention basin has been constructed by the Developer such that it is possible that portions of the System could be submerged for periods of time if the basin fills to its maximum capacity before releasing through the upper spillway. In the event any portion of the System located within the basin, at an elevation that is lower than the elevation of the upper spillway, is submerged for any period of time, and such submersion results in damage to the System constituting a Partial or Total Loss, as such terms are defined in Section 8.(a)(iii) of the Existing Agreement; then the Developer agrees, regardless of any defenses otherwise available to the Developer under the Existing Agreement, to (1) honor the production guaranty set forth in Section

5(f) and Exhibit C of the Existing Agreement, and (2) in the event of a Partial Loss repair the System within a reasonable period of time; or (3) in the event of a Total Loss, (x) repair and replace the System at Developer's cost provided such repair and replacement is deemed commercially reasonable in Developer's reasonable discretion or (y) remove the System as required in Section 4 of the Existing Agreement and pay to the Buyer Developer Termination Payment set forth in Exhibit F of the Existing Agreement for the applicable year of termination.  
(Attachment 3.07 – 3.07a)

## **EDUCATION/TECHNOLOGY**

**Committee Report:** Mrs. Shinn presented a report from the meeting held on March 6, 2018.

Motion to adopt 4.01 – 4.04

**Motion: Mr. Doran**

**Second: Mrs. Shinn**

**Roll Call Vote: Carried 8 Yes**

(Mrs. Hample abstained 4.01)

4.01 Motion to accept a donation from the HSA in the amount of \$1,481.03 for games to be purchased for Holland Brook School classrooms.  
(Attachment 4.01)

4.02 Motion to approve Thomas C. Murray as the Welcome Back Opening Keynote on the In-Service Day scheduled for September 4, 2018 at a rate of \$5,500 (paid via ESSA Grant funding 2018-2019). (Attachment 4.02)

4.03 Motion to ratify the following home instructions:

H.I. NUMBER	DURATION	SERVICES PROVIDED BY	RATE
H-169	2/12/18 – 4/13/18(Extension)	Denise Birmingham – RMS Stacey Skene – RMS Allison Lovering – RMS (Collectively)	\$30/hour 5 hours/week
H-172	2/20/18 – 4/20/18(Extension)	Jennifer Placzankis – WHS	\$30/hour 10 hours/week
H-175	2/13/18 – 3/29/18	High Focus Centers of Branchburg	\$30/hour 5 hours/week
H-176	2/26/18 – 3/30/18	Silvergate Prep	\$50/hour 5 hours/week

- 4.04 Motion to amend Motion 3.07 from the January 16, 2018 BOE Meeting to reflect the correct end date of home instruction for student H-171 from January 31, 2018 to February 2, 2018.

## **PERSONNEL**

**Committee Report:** Mrs. Shinn gave a report from the meeting held on March 9, 2018.

Motion to adopt 5.01 – 5.06

**Motion: Mrs. Shinn                      Second: Mr. Wallace                      Roll Call Vote: Carried 8 Yes**  
(Mrs. Hample and Mr. Egbert abstained 5.06)

- 5.01 Motion to accept the Superintendent's recommendation and approve the following appointment:

<b>Name</b>	<b>Position</b>	<b>Salary</b>	<b>Effective Dates</b>
Michael Cooney	BCBA (BOE) 20-05-D2/azs	\$87,405 Unaligned	7/1/2018 – 6/30/2019

- 5.02 Motion to accept the Superintendent's recommendation and approve stipends for the following teachers facilitating a course for the Readington Township 2018 Spring Teacher Academy Program:

<b>Staff Member</b>	<b>School</b>	<b>Teacher Academy Course</b>	<b>Stipend</b>
Birmingham, Denise	RMS	Book Study: What Great Teachers Do Differently	\$180.00
Hegstrom, Verna	RMS	Mindfulness and Yoga in the Classroom	\$135.00
Hegstrom, Verna	RMS	Conflict Resolution	\$135.00
Heller, Jennifer	TBS	Meaningful Learning Activities	\$90.00
Hendershot, Carey-Anne	RMS	Book Study: Ditch That Textbook	\$180.00
Krial, Sherry	District	Book Study: Ditch That Textbook	\$180.00
Krial, Sherry	District	Google Slides (K-3)	\$135.00
Krial, Sherry	District	Google Slides (4-8)	\$135.00
Krial, Sherry	District	Coollest Tools for Collaboration and Discussion	\$90.00
Krial, Sherry	District	Setting Up for Success Part 2 (K-3)	\$180.00
Krial, Sherry	District	Setting Up for Success Part 2 (4-8)	\$180.00
McGivney, Mary	RMS	Social Skills in the Classroom	\$90.00
Nicolai, Lauren	WHS	The ABC's of Behavior and its 4 Functions	\$90.00

Poroski, Kristin	RMS	Social Skills in the Classroom	\$90.00
Roarty, Ann	RMS	Mindfulness and Yoga in the Classroom	\$135.00
Singer, Stephanie	RMS	Middle School Madness	\$90.00
Squire, Carrie	TBS	Meaningful Learning Activities	\$90.00
Tumolo, Anthony	WHS	A Conversation About Mindfulness	\$90.00
Tumolo, Anthony	WHS	Yoga – all levels are welcome!	\$112.50
Yunos, Paul	RMS	Yoga for Beginners	\$90.00
Zuegner, Elise	RMS	Book Study: The Best Class You Never Taught	\$225.00

- 5.03 Motion to accept the Superintendent's recommendation and approve the following Student Teacher placement in the Readington Township School District as follows:

Student Teacher Name/School	Cooperating Nurse/Teacher/School	Date/Timeframe
Bethany Queiruga Thomas Edison State University	Mary Ann Connelly/ Katherine Cataldi RMS	4/2/2018 – 6/24/2018

- 5.04 Motion to approve the following Summer 2018 Sports Camps and Summer 2018 Sports Camps Coaches at the contractual rate of \$40 per hour, not to exceed \$640 per camp, to be adjusted at the conclusion of negotiations and ratification of a successor agreement between the Readington Township Board of Education and the Readington Township Education Association:

Name	Camp	Date
Paul Yunos Jeremy Wright	Grades 2-5 Volleyball	June 25-28, 2018 8am – 12 pm
Kevin Sanders Ryan Newcamp	Grades 6-8 Basketball	June 25-28, 2018 8am – 12 pm
Kevin Sanders Pamela Czaskos	Grades 2-5 Basketball	July 9-12, 2018 8 am – 12 pm
Jeremy Wright	Grades 6-8 Lacrosse	July 9-12, 2018 8 am – 12 pm
Paul Yunos Ryan Newcamp	Grades 6-8 Baseball/Softball	July 16-19, 2018 8 am – 12 pm
Edward Dubroski	Grades 2-8 Sports Fitness	July 16-19, 2018

Kaitlyn Jones	Games	8 am – 12 pm
Kevin Sanders Denise Pascale	Grades 2-8 Classic Neighborhood Games	July 23-26, 2018 8 am – 12 pm
Ryan Newcamp Jeremy Wright	Grades 4-8 Athletic Training/ Running	July 30 – August 2, 2018 8 am – 12 pm

5.05 Motion to accept the Superintendent's recommendation and approve the 2018 Summer Enrichment Programs and facilitators per attachment. (Attachment 5.05)

5.06 Motion to accept the Superintendent's recommendation and approve the following **Substitute Teacher/Aide/Nurse/Bus Driver** paid at the applicable substitute rates, in the Readington Township district, pending satisfactory completion of employment requirements.

Shikha Shah	Teacher/Aide
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## **COMMUNICATIONS**

**Committee Report:** Mrs. Mikaelian gave a report from the meeting held on March 1, 2018.

Motion to adopt 6.01

**Motion: Mrs. Shinn      Second: Mrs. Hample      Roll Call Vote: Tabled; 8 Yes**

The following motion was **tabled** for further review.

- 6.01 Motion to approve the following policies and regulations for first reading:
- Bylaw 0169.02 - Board Member Use of Social Networks
  - Policy 5516.01 - Student Tracking Devices
  - Policy 7441 - Electronic Surveillance in School Buildings and on School Grounds
  - Regulation 7441 - Electronic Surveillance in School Buildings and on School Grounds

## **UNFINISHED BUSINESS**

- Dr. DeFabiis will reissue Communications Agenda.
- Mr. Egbert recommended adding a security section to the Finance Committee agenda moving forward as ongoing basis.
- Mr. Zwierling requested for another board member to attend the Communication/Policy committee meeting in his place on March 20, 2018.
- Dr. DeFabiis provided an overview of a residency matter.
- Motion to approve the following motion:

**Motion: Mr. Doran      Second: Mr. Wallace      Roll Call Vote: Carried 8 Yes**



Motion to approve the Superintendent's recommendation for discretion under policy and regulation #5111 and #5118 for extraordinary circumstances primarily related to military commitment and to waive tuitions for students #875930 and #545728 for the remainder of the 2017-18 school year.

#### **NEW BUSINESS FROM BOARD**

- Mr. Doran commented on our Video Stream. He said the sound quality could be improved and better video processes to ensure public can view all who participate in the meeting. He indicated updated technology should be considered to assist in enhancing our current methods.

#### **OPEN TO THE PUBLIC**

- Mr. Reynolds stated technology policy matters for staff and student conduct. It would be best addressed in the code of conduct manuals rather than through policies for a variety of reasons.

#### **ADJOURNMENT**

**Motion to Adjourn at 8:15 pm**

**Motion: Mrs. Shinn**

**Second: Mr. Egbert**

**Roll Call Vote: Carried 8 yes**

**Respectfully submitted,**

**Jason M. Bohm  
Business Administrator/Board Secretary**