READINGTON TOWNSHIP BOARD OF EDUCATION

Holland Brook School Regular Meeting 7:00 p.m. April 25, 2023

MINUTES

Mission Statement: We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.

I. CALL TO ORDER BY BOARD PRESIDENT – OPEN PUBLIC MEETINGS ACT

Mrs. Hample called the meeting to order at 7:00 p.m. and announced that the meeting was being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and was open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action was taken.

Present: Mrs. Bettermann, Mrs. Fiore, Mrs. Mencer, Mr. Peach, Mrs. Podgorski, Mrs. Ryan, Mrs. Wolf, Dr. Cerciello, Mrs. Hample

Also Present: Dr. Jonathan Hart, Superintendent, Jason M. Bohm, Business Administrator/Board Secretary

Absent: None

II. FLAG SALUTE

III. SUPERINTENDENT'S REPORT

- Dr. Hart presented district goals for the 2022-2023 school year and status as of April 2023. Dr. Hart reviewed the three strategic goals: inquisitive learning, partnerships, and social awareness. Staff retention and recruitment, as well as student achievement goals were highlighted. Examples of work and achievements were shared.
- Dr. Hart commended district staff on their hard work and efforts, sharing appreciation of their efforts during Staff Appreciation Week.
- Dr. Hart indicated no substantial changes to the 2023-2024 budget since the March board meeting, with minor adjustments required by the County Office. The budget is on for adoption this evening by vote by the Board of Education.

IV. OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

None

V. CORRESPONDENCE

None

VI. BOARD ACTION

A. APPROVAL OF ADMINISTRATIVE REPORTS

1. Motion to adopt 1.01 - 1.02

Motion: Mrs. Fiore 2nd: Mrs. Podgorski Roll Call Vote: Carried 9 Yes

1.01 Enrollment and Drill Reports March 2023. (Attachment 1.01)

1.02 RMS Quarterly Discipline Report Quarter 3/January 31- April 6, 2023. (Attachment 1.02)

B. APPROVAL OF MINUTES

2. Motion to adopt 2.01 - 2.02

Motion: Mrs. Fiore 2nd: Mrs. Podgorski Roll Call Vote: Carried 9 Yes

- 2.01 Motion to approve the Meeting Minutes April 4, 2023.
- 2.02 Motion to approve the Executive Session Minutes April 4, 2023.

C. FINANCE/FACILITIES

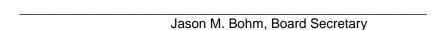
Committee Report: Dr. Cerciello provided minutes of the meeting held on April 21, 2023.

3. Motion to adopt 3.01 - 3.09

Motion: Mrs. Fiore 2nd: Mrs. Podgorski Roll Call Vote: Carried 9 Yes

- 3.01 Motion to approve the **Bill List** for the period from **April 6**, **2023 through April 26**, **2023** for a total amount of \$1,628,314.38.

 (Attachment 3.01)
- 3.02 Motion to approve **District Travel Schedule April 25, 2023** for a total amount of **\$1,184.42**. (Attachment 3.02)
- 3.03 Motion to ratify and approve **Payroll and Agency** for the month of **March 2023** for a total amount of **\$2,193,244.78.**(Attachment 3.03)
- 3.04 Motion to ratify and approve the following **Account Transfers for March 1, 2023 through March 31, 2023**. (Attachment 3.04-3.04a)
- 3.05 Motion to ratify and approve the **Student Activities Account for March 1, 2023 through March 31,2023**. (Attachment 3.05)
- 3.06 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: March 31, 2023 Pursuant to N.J.A.C.6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of March 31, 2023 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.



Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that as of March 31, 2023 and after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending March 31, 2023. (Attachment 3.06-3.06a)

3.07 Motion to approve the following resolution adopting the 2023-2024 Budget:

BE IT RESOLVED that the budget be approved for the 2023-2024 School Year and that the Superintendent and the SBA/Board Secretary be authorized to implement the following final budget and present the A4F request of school taxes to the Township of Readington.

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL 2023-2024
Total Expenditures	\$37,873,281.00	\$414,000.00	\$2,054,763.00	\$40,342,044.00
Less: Anticipated Revenues	\$5,557,192.00	\$414,000.00	\$7,105.00	\$5,978,297.00
Taxes to be Raised	\$32,316,089.00	\$0.00	\$2,047,658.00	\$34,363,747.00

(Attachment 3.07-3.07b)

3.08 Approval of the adoption of tuition rates for 2023-2024:

BE IT RESOLVED to establish the following tentative tuition rates for the 2023-2024 school year:

Kindergarten	\$21,159.00
Grades 1-5	\$23,509.00
Grades 6-8	\$22,841.00
*Learning Language Disabled	\$36,984.00
*Emotional Regulation Impairment	\$57,196.00
*Autism	\$61,618.00
*Preschool Disabled (part time)	\$43,947.00
*Preschool Disabled (full time)	\$60,582.00

^{*}Rates listed subject to modification based on actual needs required for the Individualized Educational Plan of the student(s)

3.09 Motion to approve the following resolution:

WHEREAS, the Readington Township Board of Education (hereinafter referred to as the "Board") advertised for bids for Custodial Services for the Readington Middle School, Holland Brook School, Whitehouse School and Three Bridges School (hereinafter referred to as "Custodial Services"); and

WHEREAS, on April 6, 2023, the Board received bids for Custodial Services; and

WHEREAS, ACB Services Inc. the lowest bid for Custodial Services with a base bid in the amount of \$1,585,000.00; and

WHEREAS, the Board desires to proceed with the base bid; and

WHEREAS, the bid submitted by ACB Services Inc. is responsive in all material respects and the Board is desirous of awarding the contract for the ACB Services Inc., on Agenda April 25, 2023; and

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards the bid for Custodial Services to ACB Services, Inc., in the total contract sum of \$1,585,000.00 for a contract term of two (2) years, July 1, 2023 - June 30, 2025.

BE IT FURTHER RESOLVED, that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, an executed contract, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED, that the Board Attorney is hereby directed to draft an agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for this project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution. (Attachment 3.09)

D. EDUCATION/TECHNOLOGY

Committee Report - Mrs. Fiore provided minutes of the meeting held on April 20, 2023.

4. Motion to adopt 4.01 - 4.02

Motion: Mrs. Fiore 2nd: Mrs. Podgorski Roll Call Vote: Carried 9 Yes

4.01 Motion to apply for and accept a Child Assault Prevention Grant in the amount of \$4,879.00 for programs and workshops at all Readington Township schools.

4.02 Motion to approve the following additional field trip for the 2022-2023 school year:

GROUP/GRADE	TRIP	LOCATION	COST TO PARENT
RMS/Rhapsody	Somerset Patriots Stadium	Bridgewater	\$16.00

E. PERSONNEL

Committee Report - Mrs. Podgorski provided minutes of the meeting held on April, 17, 2023.

5. Motion to adopt 5.01 - 5.23

Motion: Mrs. Fiore 2nd: Mrs. Wolf Roll Call Vote: Carried 9 Yes

- 5.01 Motion to accept the Superintendent's recommendation and appoint **tenured administrators** for the period of July 1, 2023 through June 30, 2024 in accordance with the agreement between the Readington Township Board of Education and the Readington Township Administrators Association.

 (Attachment 5.01)
- 5.02 Motion to accept the Superintendent's recommendation and appoint non-tenured administrators for the period of July 1, 2023 through June 30, 2024 in accordance with the agreement between the Readington Township Board of Education and the Readington Township Administrators Association. (Attachment 5.02)
- 5.03 Motion to accept the Superintendent's recommendation and appoint **tenured certificated staff** members for the 2023-2024 school year in accordance to the agreement with the Readington Township Education Association, to be adjusted at the conclusion of negotiations and ratification of a successor Agreement between the Readington Township Board of Education and the Readington Township Education Association. (Attachment 5.03)
- 5.04 Motion to accept the Superintendent's recommendation and appoint non-tenured certificated staff members for the 2023-2024 school year in accordance to the agreement with the Readington Township Education Association, to be adjusted at the conclusion of negotiations and ratification of a successor Agreement between the Readington Township Board of Education and the Readington Township Education Association.
 (Attachment 5.04)
- 5.05 Motion to accept the Superintendent's recommendation and appoint **paraprofessionals** with final appointments pending assignments as required through student Individual Education Plans for the 2023-2024 school year in accordance to the agreement with the Readington Township Education Association, to be adjusted at the conclusion of negotiations and ratification of a successor Agreement between the Readington Township Board of Education and the Readington Township Education Association. (Attachment 5.05)
- 5.06 Motion to accept the Superintendent's recommendation and appoint **secretaries** for the period of July 1, 2023 through June 30, 2024 in accordance to the agreement with the Readington Township Education Association, to be adjusted at the conclusion of negotiations and ratification of a successor Agreement between the Readington Township Board of Education and the Readington Township Education Association. (Attachment 5.06)
- 5.07 Motion to accept the Superintendent's recommendation and appoint **clerical aides** for the 2023-2024 school year in accordance to the agreement with the Readington Township Education Association, to be adjusted at the conclusion of negotiations and ratification of a successor Agreement between the Readington Township Board of Education and the Readington Township Education Association.

 (Attachment 5.07)
- 5.08 Motion to accept the Superintendent's recommendation and appoint **cafeteria aides**, hours pending finalization of lunch schedule for the 2023-2024 school year. (Attachment 5.08)
- 5.09 Motion to accept the Superintendent's recommendation and appoint **custodians** for the period of July 1, 2023 through June 30, 2024 in accordance to the agreement with the Readington Township Education

- Association, to be adjusted at the conclusion of negotiations and ratification of a successor Agreement between the Readington Township Board of Education and the Readington Township Education Association. (Attachment 5.09)
- 5.10 Motion to accept the Superintendent's recommendation and appoint other **support staff** for the period of July 1, 2023 through June 30, 2024. (Attachment 5.10)
- 5.11 Motion to accept the Superintendent's recommendation and appoint **maintenance mechanics** for the period of July 1, 2023 through June 30, 2024. (Attachment 5.11)
- 5.12 Motion to accept the Superintendent's recommendation and appoint **technology staff** for the period of July 1, 2023 through June 30, 2024. (Attachment 5.12)
- 5.13 Motion to accept the Superintendent's recommendation and appoint **unaligned administrators** for the period of July 1, 2023 through June 30, 2024. (Attachment 5.13-5.13a)
- 5.14 Motion to accept the Superintendent's recommendation and appoint **confidential secretaries** for the period of July 1, 2023 through June 30, 2024. (Attachment 5.14)
- 5.15 Motion to accept the Superintendent's recommendation and appoint **bus drivers**, salaries and hours pending finalization of routes, for 2023-2024 school year.

 (Attachment 5.15)
- 5.16 Motion to ratify and accept the Superintendent's recommendation and approve the following appointment:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Luke Schostkewitz	Maintenance Mechanic (BOE)	\$57,000.00 Unaligned (prorated)	04/13/2023 - 06/30/2023

5.17 Motion to accept the superintendent's recommendation and approve the following appointment:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Jacqueline Ganguzza	LTS Teacher/Grade 5 (HBS)	Substitute rate for the first 20 consecutive days, \$56,985.00 BA Step 1 per diem rate thereafter (prorated)	On or before 05/15/2023 - 06/30/2023

5.18 Motion to accept the Superintendent's recommendation and approve the following retirement with appreciation for her years of service:

NAME	POSITION	EFFECTIVE DATE
Barbara Pauley	School Counselor (HBS) 20-02-D2/aji	06/30/2023

5.19 Motion to accept the Superintendent's recommendation and approve the following resignations:

NAME	POSITION	EFFECTIVE DATE
Allison Kline	.5 Teacher/Preschool (TBS) 20-03-D2/azc .5 Teacher/Special Ed. (TBS) 20-03-D2/ayz	06/30/2023
Stephanie Goldrosen	Teacher/Special Ed (RMS) 20-01-D2/ahl	06/30/2023
Sandra Drew	Aide/Special Ed (TBS) 30-03-D3/azh	06/30/2023

5.20 Motion to accept the Superintendent's recommendation and approve the following position control change and designated transfer for the 2022-2023 school year:

NAME	CHANGE	POSITION	EFFECTIVE DATE
Ray Egbert	Transfer From: To:	Assistant to the Business Administrator (BOE) 10-05-D1/aac Assistant Business Administrator (BOE) 10-05-D1/aad	05/01/2023 - 06/30/2023
	Abolish	Assistant to the Business Administrator (BOE) 10-05-D1/aac	05/01/2023

- 5.21 Motion to accept the Superintendent's recommendation and approve the following job descriptions: (Attachment 5.21)
 - 0300 Supervisor of SEL/Special Projects
 - 1740 Director of Pupil Services
 - 3206 Elementary School Counselor
 - 3207 Middle School School Counselor
- 5.22 Motion to accept the Superintendent's recommendation and approve the new Bus Driver Salary Guide effective July 1, 2023. (Attachment 5.22)
- 5.23 Motion to adopt the following resolution for Staff Appreciation Week:

WHEREAS, Teacher Appreciation Week will be celebrated the week of May 1 through May 5, 2023; and

WHEREAS, the Readington Township Board of Education recognizes the extraordinary efforts of not only its teachers but also its counselors, nurses, Child Study Team members, paraprofessionals, bus drivers, custodians, maintenance staff, technology staff, and secretaries; and

WHEREAS, all staff, are responsible for the translation of district mission and vision, which they have helped formulate, into programs and activities in and outside the classroom; and

WHEREAS, the dedication, intelligence, creativity, sensitivity, and high standards of our teachers and staff are a source of inspiration to the hundreds of students whose lives they touch; and WHEREAS, the

excellence in our classrooms is matched by the excellence of the services provided by our staff, which are crucial to the success of the Readington Township Public Schools.

NOW THEREFORE BE IT RESOLVED that on behalf of the administration, parents, and residents of Readington Township we express our gratitude to all of our professional staff for exemplary service to the district, and;

BE IT FURTHER RESOLVED, that Tuesday May 2, 2023 be designated as National Teacher Day for the Readington Township Public School District and that we take this opportunity to extend an official thank you, to all District staff whose devotion enriches the lives of the members of the Readington Township Public Schools.

F. COMMUNICATION

Committee Report - None

VII. UNFINISHED BUSINESS

• A Board member asked about school security as currently there are 3 security officers from the Township of Readington. Dr. Hart indicated we had all 4 security officers, 1 per building, through December, but 1 officer accepted a position as a full-time police officer for Readington Township Police Department in lieu of duty as a resource security officer for the school district. Since January 2023, the district has only had 3 security officers sharing primarily between two nearby school buildings with additional coverage by Readington Township Police Department. Posting and interviews for the vacancy were completed by the Township of Readington, but all applicants have backed out of the position. Currently there are no applicants. Dr. Hart shared some recruitment techniques to aid the Township, the Board suggested ways to help advertise the vacant position, and advocacy with changing state regulations to allow more opportunities for police officers to become resource officers were discussed. Mrs. Hample requested comprehensive list of ideas from board members, and pushing into board committees to help the Township.

VIII. NEW BUSINESS FROM BOARD

- Dr. Hart shared that we will be celebrating retirees and Governor's Educator of the Year as well. Refreshments will be at 6:30 p.m. informally, with board meeting starting at 7:00 p.m.
- Development for a Solar Committee was proposed to help with tasks aligned with that project, with support by experts in the field.
- Mrs. Bettermann highlighted the closure of Readington Road which has a significant impact on commute by
 parents, buses, afterschool activities, and so forth. The county is spearheading the construction, not the Township
 of Readington. Dr. Hart shared his concerns with county and local officials in hopes of modifying construction
 schedules, vehicle traffic, or other; however, no significant modifications to timelines have been made by the
 county yet.

IX. OPEN TO THE PUBLIC

• A community member asked about the Board Committee formation and who will be on those committees. He asked about the committee that reviewed the book at the middle school, and the thought process in the age appropriateness of the material in that committee prior to making its recommendations to the board. Mrs. Hample answered that committees are formed at the beginning of January after new board members are sworn in. Board members request specific committees to serve, with the Board President finalizing committee members under the district's bylaws. Dr. Hart shared policy on the book committee formation Policy 2530, and shared written thoughts from professional organizations in the report that say ages of appropriateness.

X. EXECUTIVE SESSION - 8:09 p.m.

Motion: Mrs. Fiore 2nd: Mrs. Podgorski Roll Call Vote: Carried 9 Yes

Motion to adopt the following resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss Superintendent's evaluation and training approximately 30 minutes at which time the Board expects to return to Public Session where action shall not be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

XI. RETURN TO PUBLIC SESSION - 8:27 p.m.

Motion: Mrs. Fiore 2nd: Mrs. Podgorski Roll Call Vote: Carried 9 Yes

XII. ADJOURNMENT - 8:28 p.m.

Motion: Mrs. Fiore 2nd: Mr. Peach Roll Call Vote: Carried 9 Yes

Respectfully submitted,

Jason M. Bohm Business Administrator/Board Secretary

Carol Hample President, Board of Education