



LEA Plan for Safe Return to In-Person Instruction and Continuity of Service Pursuant to the Federal American Rescue Plan Act, Section 2001(i)

Introduction and Background

As announced in the New Jersey Department of Education (NJDOE)'s [April 28, 2021 broadcast](#), in March 2021 President Biden signed the Federal [American Rescue Plan \(ARP\) Act](#), Public Law 117-2, into law. The ARP Act provides an additional \$122 billion in Elementary and Secondary School Emergency Relief (ARP ESSER) to States and school districts to help safely reopen, sustain the safe operation of schools, and address the impacts of the COVID-19 pandemic on the nation's students. As with the previous ESSER funds available under the Coronavirus Aid, Relief and Economic Security (CARES) Act, and the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA), the purpose of the additional funding is to support local educational agencies (LEAs) in preparing for and responding to the impacts of COVID-19 on educators, students, and families. Additional information on ARP ESSER may be found in the NJDOE's [funding comparison fact sheet](#).

Section 2001(i)(1) of the ARP Act requires each LEA that receives ARP ESSER funds to develop and make publicly available on the LEA's website, no later than 30 days after receiving ARP ESSER funds, a plan for the safe return to in-person instruction and continuity of services for all schools (Safe Return Plan). A Safe Return Plan is required of all fund recipients, including those that have already returned to in-person instruction. Section 2001(i)(2) of the ARP Act further requires that the LEA seek public comment on the Safe Return Plan and take those comments into account in finalization of the Safe Return Plan. Under the interim final requirements published in [Volume 86, No. 76 of the Federal Register](#) by the U.S. Department of Education (USDE), an LEA must periodically, but no less frequently than every six months through September 30, 2023, review and, as appropriate, revise its Safe Return Plan.

Pursuant to those requirements, **LEAs must submit to the NJDOE and post on their website their Safe Return Plans by June 24, 2021.** The NJDOE intends to make LEA ARP ESSER Fund applications available in EWEG on May 24, 2021 and LEAs will submit their Safe Return Plans to the NJDOE via EWEG. To assist LEAs with the development of their Safe Return Plans, the NJDOE is providing the following template.

This template incorporates the federally-required components of the Safe Return Plan. The questions in the template below will be included in the LEA ARP ESSER Fund application in EWEG. LEAs will submit responses to the questions within the LEA ARP ESSER Fund application in EWEG by June 24, 2021. The NJDOE hopes that this template will allow LEAs to effectively plan for that submission and to easily post the information to their websites as required by the ARP Act.

Note that on May 17, 2021, Governor Murphy [announced](#) that upon the conclusion of the 2020-2021 school year, portions of Executive Order 175 allowing remote learning will be rescinded, meaning that schools will be required to provide full-day, in-person instruction, as they were prior to the COVID-19 Public Health Emergency. The NJDOE and New Jersey Department of Health will share additional information regarding State requirements or guidance for health and safety protocols for the 2021-2022 school year as it becomes available.

Template: LEA Plan for Safe Return to In-Person Instruction and Continuity of Services

LEA Name: Readington Township Public Schools

Date (mm/dd/yyyy): 06/15/2021

Date Revised (mm/dd/yyyy): 12/12/23

1. Maintaining Health and Safety

For each mitigation strategy listed below (A–H), please describe how the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the CDC. The Readington Township School District will look to local, state, and national agencies for guidance regarding each of the mitigation strategies listed below including the CDC and state and local Departments of Health.

- A. Universal and correct wearing of masks:
 - a. The Readington Township School District applies a mask optional policy at the current time.
- B. Physical distancing (e.g., including use of cohorts/podding):
 - a. The Readington Township School District is no longer operating a cohort or hybrid schedule.
 - b. According to the CDC, covering coughs and sneezes and keeping hands clean can help prevent the spread of serious respiratory illness.
 - c. Students will be taught and reminded to:
 - i. Cover their nose and mouth with a tissue when coughing or sneezing;
 - ii. Throw used tissues in the trash;
 - iii. If a tissue is not available, cough sneeze into one's elbow, not hands.
 - d. Handwashing shall be encouraged and may happen when entering classrooms. Students will be permitted to wash hands and use hand sanitizer at their own discretion but also at the instruction of staff members.
 - e. Hand sanitizer will be made available for student and staff use in each classroom and on the bus in a similar fashion to the previous school years.
- C. Cleaning and maintaining healthy facilities, including improving ventilation:

- a. Airflow and HVAC Settings: The district recognizes the needs to create additional passive air circulation and introduction of increased outdoor air into the building to promote safety. As the air quality index allows, HVAC units shall be adjusted for appropriate outside air flow into the building and windows shall be opened when feasible and at teacher discretion. Vent angles shall be adjusted as necessary to prevent direct, active air flow across surfaces, as airflow is preferred to be indirect to prevent the direct spread of water droplets in the air between students and staff. We have also placed HEPA filters in all music rooms in addition to rooms accommodated.
- b. Staff will be able to request a HEPA filter should their classroom or office space meet the criteria.
- c. Facilities and Cleaning: Routine cleaning will be conducted as typical district protocol. As we did not see much evidence that COVID-19 was transmitted through contact with shared surfaces, we will be prepared to employ enhanced cleaning protocols, as needed. The district will ensure the safety and health of all students and staff by implementing the following practices on an as needed basis throughout the year:
 - i. Facilities staff will review and receive retraining on cleaning and enhanced sanitation practices and safety protocols.
 - ii. Conducting daily cleaning of classrooms, restrooms, cafeterias, kitchens, and hallways.
 - iii. Conducting periodic and/or necessitated deep cleaning using enhanced protocols if illness is observed in specific classrooms.
 - iv. Supplying hand soap, disinfecting wipes, and hand sanitizing gel in classrooms, main entrances, and high use areas. In areas where hand washing may not be available, sanitizing gel will be available.
 - v. Supplying masks, gloves, face shields, plexiglass barriers, and additional PPE as requested by staff.
 - vi. Cafeteria tables/seats/chairs will be cleaned and sanitized between lunch all periods regardless of need.
- D. Contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments: Based on the NJDOH recommendations the Readington Township Schools will transition away from a case-investigation response model to a routine disease control model. This model focuses more on responding to clusters of cases, outbreaks, and evidence of ongoing transmission in schools/ECE, and less on individual case investigation and contact tracing.
- E. Diagnostic and screening testing:

The Readington Township School District will provide resources to parents, students and staff regarding testing for COVID-19. The district will investigate test kit options for families should this option become available.
- F. Efforts to provide vaccinations to educators, other staff, and students, if eligible:

The Readington Township Public Schools collected vaccination information when required by Executive Order 253. Vaccines flu were provided on site by our school physician. The district maintains contact with our School Physician who may be able to provide further information regarding vaccines.
- G. Appropriate accommodations for children with disabilities with respect to health and safety policies:

The Readington Township School District will develop plans to ensure students with disabilities receive appropriate accommodations with respect to health and safety needs. The following are a sample of universal precautions that will occur throughout the year:

 - Airflow settings on HVAC units;
 - Use of hand sanitizer and enhanced hand washing protocols in school;

- Individualized or accommodated instruction on respiratory etiquette;
- Optional use of face coverings.

If the list of universal precautions listed above does not meet the medical needs of an individual student, parents should contact district personnel. Specifically, students/parents should contact their case manager or school counselor. Reasonable accommodations will be discussed and considered on a case by case basis with case managers or school counselors.

2. Ensuring Continuity of Services

A. Describe how the LEA will ensure continuity of services, including but not limited to services to address students' academic needs and students' and staff's social, emotional, mental health, and other needs, which may include student health and food services. (1000 character limit)

The following programs will be implemented to ensure students academic, social and emotional needs are met as well as providing for staff mental health needs:

Accelerate Learning Programs: The Readington Township School District has designed summer and afterschool tutoring programs for eligible students to receive skill building with direct instruction from a teacher. The district will offer, in January 2024, an after-school, in-person program during as well as a one-on-one virtual tutoring program through Littera (an online 1:1 literacy program) for the academic year. These programs are designed to target the specific needs of students who are struggling academically in the areas of Math and English/Language Arts. This program will be paid for through ESSER 3/ARP.

Additional mental health services for students: The Readington Township School District previously engaged with Hunterdon Behavioral Health to increase our mental health services. This program will add a 3rd tier of mental health counseling with a school-based youth counselor from our local medical center. The district has now hired a certified Licensed Professional Counselor (LPC) as a district employee to fill this role. Students identified as having a mental health need will have this additional layer of service. This program is paid for through ESSER 3/ARP.

Staff mental health: The Readington Township School District has purchased services to provide staff with an Employee Assistance Program (EAP). This EAP is free and available to all Readington staff and families for a designated number of sessions. This program will be paid for through ESSER 3/ARP.

Home Instruction: Home Instruction as defined by N.J.A.C. 6A:16-10.1-2 will be available for students who have a documented chronic medical condition. This could include medical conditions that make the child unable to attend school in-person for portions of the 2022-2023 school year. This program may be paid for through ESSER 3/ARP.

Child Assault and Prevention Program: The Readington Township School District will engage in the Child Assault and Prevention (CAP) program that teaches student advocacy against assault and bullying.

Clubs/Enrichment: The Readington Township School District is currently offering the following clubs through the YMCA: Dream through STEAM, Bookworms, STEAM Survivor, and Minecraft. In the spring, we plan to add a writing club and a club specific for Kindergarten students. This along with our accelerate learning tutoring will enhance student enrichment in after school programs.

3. Public Comment

A. Describe how the LEA sought public comment on its plan, and how it took those public comment into account in the development of its plan. Note, the ARP requires that LEAs seek public comment for each 60-day revision to the plan. (1000 character limit)

This plan was shared in the following manners:

Readington Township Leadership Team including principals, supervisors, and non-certificated administrators.

Committees of the Board of Education.

Members of the Readington Township Education Association (RTEA) leadership.

The June 8, 2021 and January 18, 2022, December 13, 2022, June 13, 2023 Public Board of Education meetings.

Posted on the district website for comments between the June 8, 2021 Board of Education meeting through June 14, 2021.

B. Describe how the LEA ensured that the plan is in an understandable and uniform format; is to the extent practicable written in a language that parents can understand or, if not practicable to provide written translations to a parent with limited English proficiency, will be orally translated for such a parent; and upon request by a parent who is an individual with a disability as defined by the ADA, will be provided in an alternative format accessible to that parent. (1000 character limit)

The Readington Township School District intends to have this plan reviewed by the groups described above (Part 3.A.) for feedback, post this plan on our website, translate the plan into Spanish, and make available the plan in any other format as requested by a parent.